



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

OCT 13 2003

SPECIAL ORDER

No. 2003 - 854

**SUBJECT: AUTHORIZING THE CONDUCT OF TRAINING ON
POWER POINT PRESENTATION**

In the interest of the service and in order to enable the DENR personnel to acquire basic understanding on the use of MS Power Point Presentation the following personnel are hereby authorized to attend the Training on Power Point Presentation on October 13-17, 2003 - 2nd batch and October 20-24, 2003 3rd batch from 1:00 pm - 3:00 pm. at the Management Conference Room, DENR, Visayas Ave., Diliman, Quezon City.

(2nd Batch - Oct. 13 - 17, 2003)

Name	Office
1. Raymunda Agetano	Proj. Evaluation Division
2. Leah L. Santiago	Proj. Accounts Mgt. Division
3. Rodrigo Cava	Proj. Coordination Division
4. Vicente Javier, Jr.	Proj. Acct. Mgt. Division
5. Edelito Zoilo C. Edralinda	Special Project Division
6. Ma. Teresa Ibay	Policy Studies Division
7. Filipina V. Edralin	TDD-HRDS
8. Bernardita Tubang	CMD-HRDS
9. Johanna C. Rayoso	OD-HRDS
10. Amilyn Dantes	Budget Division
11. Perla Lorenzo	Budget Division
12. Leila Villafuerte	Management Division
13. Adona Villas	Management Division
14. Elvira Caparas	Accounting Division
15. Joselito Magat	CMMO
16. Tadosa Orpha	CARP
17. Romeo Baltazar II	CARP
18. Rolando Castro	Personnel Division
19. Wilfredo Bayaua	Mowelfund-HRDS
20. Ma. Theresa Enriquez	Policy Studies Division

3rd Batch - Oct. 20 - 24, 2003)

	Name	Office
1.	Leodina Laddaran	Accounting Division
2.	Remedios Mercado	Accounting Division
3.	Dexter Gumangan	CMMO
4.	Francis Bavallo	CMMO
5.	Noel Ho	GSD
6.	Zenaida Gutierrez	GSD
7.	Benjamin Cayabyab	Budget Division
8.	Evelyn Nillosan	Budget Division
9.	Herbert Racelis	TDD-HRDS
10.	Vicky Lee	Management Division
11.	Mariou Mendoza	Mowelfund-HRDS
12.	Imelda Matubis	Policy Studies Division
13.	Dexter Tindoc	Office for USEC Mgt.
14.	Mark Villanueva	NFDO
15.	Angelita Tolentino	NFDO
16.	Ma. Isabel Salas	Proj. Prep. Division
17.	Ofelia Mendoza	Proj. Prep. Division
18.	Evelyn Juanillo	Proj. Evaluation Division
19.	Rosemarie Carbon	Proj. Coordination Division
20.	Rolando Carbon	Special Proj. Div

RESOURCE PERSONS/TRAINING STAFF

1. Emmanuel Miraflores
2. Three (3) MISD Personnel
3. Two (2) TDD-HRDS Staff

Attendance to this activity shall be on official time.

This Order takes effect only on the dates and time herein specified.


ROLANDO L. METIN
Undersecretary for Management and
Technical Services