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SPECIAL ORDER
No. 900
Series of 2003

SUBJECT: **CREATION OF A HOUSING COMMITTEE IN THE
REGIONAL OFFICES**

In the interest of the service and in compliance with Administrative Order No. 80 dated August 11, 2003 re: Establishing a Housing Committee in All Departments, National Government Agencies Including Government-Owned and Controlled Corporations and its Instrumentalities and Defining its Functions, a National Housing Committee in the Regional Offices is hereby created to be composed of the following:

Regional Executive Director/Regional Director	- Chairman
Regional Technical Director for Lands	- Vice-Chairman
Chief, Administrative Office	- Head Secretariat
Designated Regional Housing Project Coordinator	- Member

The said Committee shall perform the following functions in relating with the said Administrative Officer:

- 1) Conduct and implement in coordination with the Central Office Housing Committee an in-house survey to determine employees' housing needs and capabilities;
- 2) Formulate and implement a housing program/project responsive to the needs of the employees; and
- 3) Perform other functions as may be assigned by the undersigned.

All expenses to be incurred by the Committee shall be chargeable against the respective funds in the Regional Offices concerned, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and revokes/amends previous Orders inconsistent herewith.


ELISEA G. GOZUN
Secretary

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