



Department of Environment and Natural Resources

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NOV 03 2003

DENR Special Order
No. 2003-918

**SUBJECT: DESIGNATING MR. WILLIAM T. RAGOS AS SPECIAL
DISBURSING OFFICER FOR THE CONDUCT OF BIKE
FOR CLEAN AIR ACTIVITY**

In the interest of the service and in line with the celebration of Clean Air Month, Mr. WILLIAM T. RAGOS is hereby designated as Special Disbursing Officer for the conduct of Bike for Clean Air Activity, in addition to his present duties without additional compensation.

Mr. Ragos is authorize to hold cash advance in the amount of One Hundred Thousand Pesos (P100,000.00) in the following breakdown per object:

07	-	P80,000.00
29	-	P20,000.00

		<u>P100,000.00</u>

This is chargeable against DENR funds to defray emergency needs of supplies and materials and other miscellaneous expenses subject to the availability of funds and the usual accounting and auditing rules and regulations.

Said cash advance shall be used solely for the purpose for which it is intended and shall be liquidated when no longer needed.

This Order takes effect immediately and shall remain in force until revoked *l*


ROLANDO L. METIN