

Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City
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929-70-41 to 43

FEB 0 7 2003

SPECIAL ORDER
No. 2003 - 95

SUBJECT: DESIGNATING FE A. MENDIZABAL AS SPECIAL DISBURSING OFFICER FOR THE OFFICE OF ASSISTANT SECRETARY MATANOG M. MAPANDI

In the interest of the service and in order to ensure the smooth operations of the office of Assistant Secretary Matanog M. Mapandi, Ms. Fe A. Mendizabal is hereby designated as Special Disbursing Officer in addition to her present duties. Ms. Mendizabal is authorized to hold cash advance in the amount of Sixty Thousand Pesos (P 60,000.00) for the payment of supplies and other expenses as deemed necessary by the office with the following breakdown:

849 - P 40,000.00

857 - P 20,000.00

The cash advance shall only be replenished upon liquidation of expenditures.

This Order shall take effect immediately.