



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
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JAN 13 2004

DENR SPECIAL ORDER

No. 18
Series of 2004

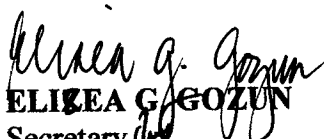
SUBJECT: DESIGNATION OF MARIUS NORMAN B. MACALALAD AS PETTY CASH FUND CUSTODIAN OF THE OFFICE OF THE DIRECTOR, FINANCIAL MANAGEMENT SERVICE, ACCOUNTING AND AUDITING DIVISION.

In the interest of the service, Mr. Marius Norman B. Macalalad, Bookkeeper, Accounting Division, is hereby designated as Petty Cash Fund Custodian and as such, he is authorized to hold petty cash in the amount of One Hundred Thousand Pesos (P 100,000.00) broken down as follows:

Object of Exp.	Amount
200-07 (755)	P 50,000.00
29 (969)	<u>50,000.00</u>
TOTAL	P 100,000.00

Said amount shall be used to defray miscellaneous expenses of the Office of the FMS Director, Accounting and Auditing Division and shall be replenished as the need arises, subject to availability of funds and the usual accounting and auditing rules and regulations.

This order takes effect immediately and shall remain in force until June 30, 2004.


ELIZEA G. GOZUN
Secretary