

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City

Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

IMAR 1 1 2004

SPECIAL ORDER No. 2004- 181

SUBJECT:

AUTHORIZING MS. GRACE CAYNO, AV TECHNICIAN II PRISCILLA ROXAS, LIBRARIAN I, TO ATTEND IN A 3-DAY SEMINAR-WORKSHOP ON "DEVELOPING / ENHANCING SKILLS OF LIBRARIANS, NON-LIBRARIANS AND OTHER LIBRARY PERSONNEL/INFORMATION SPECIALISTS" ON MARCH 17-19. 2004

In the interest of the service and to further enhance skills to promote better service, Ms. Cayno and Ms. Roxas are hereby authorized to attend the seminar workshop on "Developing Skills of Librarians, Non-librarians and Other Library Personnel / Information Specialists" on March 17-19, 2004 at the 12th floor Social Hall, SEC Bldg., EDSA Green Hills, Mandaluyong City.

Ms. Cayno and Ms. Roxas' attendance shall be on official time and they shall be entitled to a registration fee of \$\mathbb{P}2,800.00\$ each, traveling and other allowable expenses chargeable against Public Affairs Office funds subject to existing auditing and accounting rules and regulations

This Order shall take effect on the dates herein specified.

ELISEA G.