

MAR 2 7 2004

SPECIAL ORDER No. 2004 - 227

SUBJECT

Authorizing Some DENR Personnel to Attend the Seminars Offered by the Association of Government Internal Auditors (AGIA)

In the interest of the service and in order to ensure that the internal audit practices, methods and procedures are improved and updated through continuing education and that all audit tasks for each government agency are conducted in conformity with standards of the internal audit profession, the following personnel from Management Division are hereby authorized to attend the AGIA seminars to be held at the Manila Manor Hotel, Malate, Manila:

Name/Position	Course Title	Inclusive Dates
Cynthia R. Balascopo	Internal Audit Tools and	April 14-16, 2004
Management and Audit Analyst IV	Techniques with Sampling for	
	Internal Auditors	
Mabel F. Coloma	Property and Supply	May 5-7, 2004
Management and Audit Analyst I	Management System Audit	

Seminar fees of the participants including supplies, materials and meals will be chargeable against MMAQISDP funds subject to the usual government accounting and auditing rules and regulations. The participants will shoulder the travelling expenses.

A report shall be submitted to the undersigned through the Human Resource Development Service within fifteen (15) days after the workshop.

This Order takes effect on the dates indicated above.