



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

APR 14 2004

HSC SPECIAL ORDER
NO. 2004 - 250

**SUBJECT : DESIGNATION OF MS. MEMORIE JINGGY TOLEDO
AS FOCAL PERSON OF PROJECT H.O.P.E. "Harmony
of People and the Environment"**

In compliance with the Memorandum of the Secretary dated March 16, 2004 pertaining to the forthcoming lottery of the remaining units under Project H.O.P.E., **Ms. Memorie Jinggy Toledo, H.R.M.O. I, Administrative Service** is hereby designated as Focal Person of Project H.O.P.E. in the Central Office.

Ms. Toledo shall act as representative/proxy, if for any reason, an employee from the Central Office cannot personally appear to draw his/her lots pursuant to Roman No. V "System of Raffle" of said guidelines. Duly approved Proxy Form shall be used.

As such Ms. Toledo is instructed to coordinate with the Housing Steering Committee Secretariat for proper orientation.

This designation shall only be effective during the lotteries conducted by the Committee.


MANUEL D. GEROCHI, CESO I
Undersecretary for Land Management
Concurrent, Chairman
Housing Steering Committee