



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

JAN 20 2004

**Special Order**  
No. 2004- 28

**SUBJECT: Authorizing the Human Resource Development Service to Conduct a Consultative Meeting with Partner Institutions on the DENR Foreign Scholarship Program**

In the interest of the service and to assess the implementation of the DENR Scholarship Program, the Human Resource Development Service (HRDS) is hereby authorized to conduct a consultative meeting with partner institutions on the DENR Foreign Scholarship Program on February 13, 2004 at the Visitor's Center, Protected Areas and Wildlife Bureau (PAWB), Ninoy Aquino Parks and Wildlife, Diliman, Quezon City. The conduct of this activity shall be in accordance with the attached concept paper.

All expenses to be incurred shall be charged against the funds of the HRDS subject to the usual accounting and auditing rules and regulations. A report on meeting shall be submitted within fifteen days after its completion.

This Order is in effect for the duration of the consultative meeting.

*Elisea G. Gozun*  
**ELISEA G. GOZUN**  
Secretary

## **CONSULTATIVE MEETING WITH PARTNER INSTITUTIONS ON THE DENR FOREIGN SCHOLARSHIP PROGRAM**

### **RATIONALE:**

For the past three years, the Human Resource Management Service, through the Career Management Division, has been conducting consultative meeting with its partner institutions. The activity started in Year 2000 as a meeting between the National Economic and Development Authority-Special Committee on Scholarships (NEDA-SCS) and HRMS to familiarize each other with the policies and procedures on foreign scholarship and training courses. The meeting proved to be fruitful as linkages were established and the line of communication was opened.

Encouraged by the results, the consultative meetings were expanded. HRMS invited other agencies such as the National Statistics Office (NSO), with which it is coordinating as regards foreign travels, training and scholarships.

This activity has also become an avenue for the assessment of performance and exploring ways to improve the system. It has also resulted into DENR being cited as the agency with the highest availment rate in foreign training in 2002.

### **OBJECTIVES:**

**General:** By the end of the meeting, stakeholders shall have reached agreements on areas of cooperation as regards the foreign scholarship program of the DENR.

#### **Specific:**

1. To assess extent of implementation of issues discussed during the last consultative meeting;
2. To discuss new issues and other developments affecting DENR and its partner institutions; and
3. To resolve issues and concerns that have been raised during the meeting.

The list of concerns and issues is attached.

### **DATE AND VENUE:**

The activity is proposed to be held on February 13, 2004 at the Visitor's Center, Protected Areas and Wildlife Bureau (PAWB), Ninoy Aquino Parks and Wildlife, Diliman, Quezon City.

**METHODOLOGY:**

The consultative meeting would make use of discussions and open forum in its conduct.

**TARGET PARTICIPANTS:**

<b>T o t a l</b>		<b>34</b>
<b>Human Resource Development Service</b>		<b>8</b>
<b>Career Management Division Staff</b>	<b>5</b>	
<b>Trainers Development Division</b>	<b>1</b>	
<b>Management Development Division</b>	<b>1</b>	
<b>Office of the Director</b>	<b>1</b>	
<b>Scholarship Committee</b>		
<b>Undersecretary Rolando L. Metin</b>	<b>1</b>	<b>5</b>
<b>Dir. Adeluisa G. Siapno, HRDS</b>	<b>1</b>	
<b>Dir. Eriberto C. Argete, Planning and Policy</b>	<b>1</b>	
<b>Dir. Clarence M. De Guia, Legal Service</b>	<b>1</b>	
<b>HEA Marlyn Q. Landicho, OSEC</b>	<b>1</b>	
<b>Office of the USEC for ENR Operations representative</b>	<b>1</b>	<b>1</b>
<b>Partner Institutions</b>		<b>20</b>
<b>NEDA Special Committee on Scholarships</b>	<b>8</b>	
<b>Department of Foreign Affairs</b>	<b>4</b>	
<b>National Statistics Office</b>	<b>2</b>	
<b>Others</b>	<b>6</b>	

**BUDGETARY REQUIREMENTS**

<b>Food (Lunch) - (P350/pax x 34)</b>	<b>P11,900.00</b>
<b>Supplies</b>	<b>7,500.00</b>
<b>T o t a l</b>	<b>19,400.00</b>

**DENR and Partner Institutions  
Consultative Meeting on Foreign Scholarships  
29 December 2003**

TIME	ACTIVITY	ASSIGNED PERSON
8:30 - 9:00 am	Registration	HRDS Staff
9:00 - 9:10 am	Call to Order	Dr. Rolando L. Metin
9:10 - 9:20 am	Introduction of Guests and Participants	Ms. Rosalina O. Enriquez
9:20 - 10:05 am	The DENR Foreign Scholarship Program <ul style="list-style-type: none"> <li>• Accomplishments</li> <li>• Issues</li> <li>• Presentations of Results of LAA/LAG</li> </ul>	Dir. Adeluisa G. Siapno
10:05 am - 12 noon	Presentation <del>By</del> Partner Institutions <ul style="list-style-type: none"> <li>• NEDA-SCS</li> <li>• NSO</li> <li>• DFA</li> </ul>	
12 noon - 1 pm	Lunch	
1 pm - 3 pm	Open Forum	
3 pm - 3:30 pm	Adjournment	

CONCERNS, ISSUES AND RECOMMENDATIONS

CONCERN	ISSUE	RECOMMENDATION
<p>1. New procedures under The Netherlands Fellowship Program (NFP)</p>	<ul style="list-style-type: none"> <li>• Clarification from NEDA if even before an invitation is issued, our personnel could look through the "shopping list" and apply for admission to an institution or we have to wait for the invitation first and selection by the NEDA-SCS.</li> <li>• Who will cover the IELTS fee if the nominee was not admitted by the institute</li> <li>• Invitation are sent closed to deadline for submission of documents</li> </ul>	<ul style="list-style-type: none"> <li>• NEDA to provide the DENR-HRMS with list of NFP institutions and corresponding websites as well the courses offered and contact person</li> <li>• NEDA to provide information</li> </ul>
<p>2. JICA</p>	<ul style="list-style-type: none"> <li>• The invitations issued were too close to the deadline of documents submission and interview date</li> </ul>	<ul style="list-style-type: none"> <li>• NEDA to provide information</li> </ul>
<p>3. SIDA</p>	<ul style="list-style-type: none"> <li>• Can DENR send more than one nominee who are willing to shoulder the two-way airfare</li> <li>• Embassy usually sends invitations ahead of the SCS-NEDA (HRDS deadline for submission of documents is adversely affected)</li> <li>• Can SIDA recommend/identify institution/organization that could provide financial assistance on foreign travels/scholarships</li> </ul>	<ul style="list-style-type: none"> <li>• NEDA to provide information</li> </ul>

**CONCERNS, ISSUES AND RECOMMENDATIONS**

CONCERN	ISSUE	RECOMMENDATION
<p>4. JICE</p>	<ul style="list-style-type: none"> <li>• Nominees who passed the 1<sup>st</sup> screening process of JICE were still asked by NEDA for nomination letter</li> <li>• Time limit in completing the requirements, i.e. reference for the academic advisor and employer/authorized officer</li> <li>• Results of screening process are directly sent to the nominees resulting to the delayed actions of the committee</li> </ul>	<ul style="list-style-type: none"> <li>• NEDA to provide information</li> </ul>
<p>5. DFA</p>	<ul style="list-style-type: none"> <li>• Confirmation of Travel Authorities of employees going abroad</li> </ul>	<ul style="list-style-type: none"> <li>• DFA and DENR to adopt a system in simplifying this procedure</li> </ul>