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Department of Environment and Natural Resources
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MAY 06 2004

SPECIAL ORDER

No. 321
Series of 2004

**SUBJECT : AUTHORIZING THE CONDUCT OF A GSD
ENHANCEMENT WORKSHOP**

In the interest of the service and pursuant to Sec. 2, Rule VIII and Sec. 3(b) Rule XI of Book V of the Omnibus Rules implementing E.O. 292 and other pertinent Civil Service Laws, the conduct of a two-day GSD Work Enhancement Workshop is hereby authorized to be held on May 14-15, 2004 at San Felipe, Zambales.

The workshop is in response to the government's desire to establish a continuing program for personnel development by organizing activities which will enhance the development of personnel skills, talents and values for better public service. It shall create an atmosphere conducive to good supervisor-employee relationship and the improvement of employee morale.

All GSD officials and staff are authorized to attend this workshop. Those who will not be able to attend for personal reasons must report to the office on the days covered by the workshop, to serve as skeletal force.

All expenses relative to the conduct of the workshop shall be chargeable against DENR fund, subject to the regular accounting and auditing rules and regulations.

This Order takes effect on the dates specified above.


ROLANDO L. METIN
Undersecretary for
Management and Technical Services