



Republic of the Philippines
Department of Environment and Natural Resources
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MAY 12 2004

SPECIAL ORDER
No. 2004-332

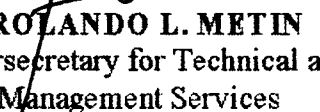
SUBJECT: Authorizing Records Management and Documentation Division (RMDD) Personnel to Attend a Conference and Seminar on Records Management on May 26-27, 2004 at Skyrise Hotel, Baguio City

In the interest of the service the following personnel are hereby authorized to attend the Conference and Seminar on Records Management on May 26-27, 2004 at Skyrise Hotel, Baguio City:

1. Mr. Galo C. Martinez, Jr. - Chief, RMDD
2. Mr. Amado G. Cruz - Records Officer I
3. Mr. Alejandro dela Cruz, Jr. - Clerk III

Above named participants shall be entitled to reasonable travelling expenses and per diems approved under COA regulations subject to the usual accounting and auditing rules and regulations chargeable against RMDD fund.

This Order takes effect immediately.


ROLANDO L. METIN
Undersecretary for Technical and
Management Services