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SPECIAL ORDER

NO. 345

Series of 2004

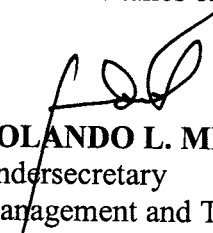
**SUBJECT: AUTHORIZING PERSONNEL OF THE BUDGET
DIVISION TO CONDUCT TEAM BUILDING
WORKSHOP.**

In the interest of the service and pursuant to Sec. 2, Rule VIII and Sec. 3 (b), Rule XI of Book V of the Omnibus Rules Implementing E.O. 292 and other pertinent Civil Service Laws, the conduct of a two-day Team Building Workshop of the personnel of the Budget Division is hereby authorized to be held on May 29 - 30, 2004 in Los Baños, Laguna.

The workshop is in response to the government's desire to establish a continuing program for personnel development by organizing activities which will enhance the development of personnel skills, talents and values, for better public service. It shall create an atmosphere conducive to good supervisor-employee relationship and the improvement of employee morale.

All expenses relative to the conduct of the workshop shall be charged against the budget of the Division, subject to the usual accounting, budgeting and auditing rules and regulations.

This Order takes effect on the dates specified above.


ROLANDO L. METIN
Undersecretary
Management and Technical Services