



Republic of the Philippines
Department of Environment and Natural Resources
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MAY 17 2004

HSC SPECIAL ORDER
No. 2004 - 344

SUBJECT : CREATION OF DIFFERENT WORKING TEAMS UNDER THE AWARDS COMMITTEE OF THE HOUSING STEERING COMMITTEE (HSC) IN THE CONDUCT OF LOTTERY OF REMAINING HOUSING UNITS UNDER PROJECT H.O.P.E. "Harmony of People and the Environment" (H.O.P.E.)

In the interest of the service and in compliance with the Memorandum of the Secretary dated March 16, 2004 pertaining to the lottery of the remaining units under Project H.O.P.E. on June 1 & 2, 2004, 9:00 am to 3:00 p.m., Working Teams are hereby created to be composed of the following including its members and functions, to wit:

A. Registration Team

To ensure that all qualified employees shall be registered in the designated logbooks. There shall be one (1) for Central Office, one (1) for the Bureaus and three (3) for the Regional Offices one (1) for Luzon, one (1) for Visayas and one (1) for Mindanao.

Memorie Jingy Toledo - Team Leader	Estella Bucoy	(LMB)
Nerissa Gavino	Marivic Paguyo	(PAWB)

B. Validation Team

To verify the Application Form/Proxy Form with the Master List of Qualified Employees

Remedios Blaquera (FMB) - Team Leader	Cynthia Austria	
Marites Ragos	Amelia Balais	(MGB)
Maribel Caayao	Josefina Villarosa	(LMB)

C. Raffle Draw Team (Tambio)

Shall assist the qualified employee in drawing lot.

Arnold L. Suzara - Team Leader	Anita Bravante	(FMB)
Antonio Bautista, Jr. (Rep. of DENREU)	Ma. Cecillia Garcia	(EMB)

D. Subdivision Plan Verification Team

Shall assist in verifying the location of drawn lot's assignment thru subdivision map (per location)

Idelfonso Sembrano - Team Leader	Salome Samantilla	(R-IV)
Cristobal Valdez	Angellita Olog	(NCR)
Zacarias Olvido, Jr. (PENRO-Rizal)	Fe Perez	(PAWB)

E. Confirmation Team

Shall issue Confirmation of Awards

Ernesto B. Jarabe - Team Leader	Norma Pablo	(ERDB)
Ofelia B. Veloira	Josephine Sagun	(EMB)
Zenaida Opeña	Leonora Valdez	(R-IV)
Mia Alma M. Batcagan	Susan Robosa	(EMB-NCR)

As such all members of the working teams under the said Committee, are instructed to coordinate with the Housing Steering Committee Secretariat, for proper orientation.

This Order shall only be effective during the lottery dates to be conducted by the Housing Steering Committee (HSC).


MANUEL D. GEROCHI, CESO I
Undersecretary for Land Management
And Concurrent Chairman,
Housing Steering Committee

Let's Go Green