

## Republic of the Philippines

## Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City

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MAY 1 7 2004

**SPECIAL ORDER** NO. <u>2004 - 349</u>

SUBJECT: DESIGNATING CRESENCIA I. OLIVAR AS OFFICER-IN-CHARGE RECORDS MANAGEMENT AND

DOCUMENTATION DIVISION (RMDD).

In the interest of the service and in view of the official travel of Mr. Galo C. Martinez, Jr. to Baguio City, Mrs. Cresencia I. Olivar is hereby designated as Officer-In-Charge of the Records Management and Documentation Division (RMDD) from May 25-28, 2004.

As such, she shall act and sign documents as follows:

## **CRESENCIA I. OLIVAR**

Officer-In-Charge Records Management and Documentation Division

This Order takes effect on the dates specified above.