



Republic of the Philippines  
Department of Environment and Natural Resources  
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MAY 28 2004

**SPECIAL ORDER**  
No. 2004 - 323

**SUBJECT: DESIGNATING ASSISTANT DIRECTOR WILLIAM T. RAGOS  
OF SPECIAL CONCERNS OFFICE AS PETTY CASH FUND  
CUSTODIAN FOR WORLD ENVIRONMENT DAY ACTIVITY  
ON JUNE 5, 2004**

In the interest of the service, Assistant Director William T. Ragos is hereby designated as Petty Cash Fund Custodian for the World Environment Day activity of the department in addition to his present duties without additional compensation.


Assistant Director Ragos is authorized to hold petty cash in the amount of One Hundred Thousand Pesos (P 100,000.00) with the following breakdown per object.

07	-	P 30,000.00
29	-	P 70,000.00
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		P 100,000.00

This is chargeable against DENR funds to defray emergency needs of supplies and materials and other miscellaneous expenses subject to the availability of funds and the usual accounting and auditing rules and regulations.

Said petty cash shall be used solely for the purpose for which it is intended and shall be liquidated when no longer needed.

This Order takes effect immediately.

  
**ROLANDO L. METIN**  
Undersecretary