

## Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52

929-66-20 • 929-66-33 to 35 929-70-41 to 43

MAY 2 8 2004

SPECIAL ORDER No. 2004- 385

SUBJECT

CREATING THE DENR DRUG-FREE WORKPLACE COMMITTEE PURSUANT TO DANGEROUS DRUGS **BOARD RESOLUTION NO. 2, SERIES OF 2004** 

To ensure the maintenance of safe and healthy work environment that is free from use of dangerous drugs and pursuant to the guidelines provided under Dangerous Drugs Board Resolution No. 2, series of 2004, the DENR Drug-Free Workplace Committee is hereby created, composed of the following:

> The Director, Administrative Service Chair The Chief, Personnel Division Vice-Chair The Chief, Medical Unit Member **HRDS** Representative Member Employees Union Representative Member **DENR NALECC Representative**

Member The Committee shall undertake the following duties and responsibilities:

1. Oversee the formulation and implementation of the drug abuse policy in the agency:

2. Initiate training programs for supervisors;

3. Initiate continuing education and awareness program for the employees; and

4. Initiate and adopt value formation, family enhancement and such other related and relevant programs.

5. Formulate and put in place the DENR Drug Testing Program in accordance with the provisions of RA 9165 (Comprehensive Dangerous Drugs Act of *2002*).

The Committee shall submit for review the DENR Drug Abuse policy/action plan not later than June 30, 2004.

This Order shall take effect immediately and shall remain in force until revoked in writing.

Offider-In-Charge, DENR