



Republic of the Philippines
Department of Environment and Natural Resources
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JUN 30 2004

DENR SPECIAL ORDER

NO.: 2004-452

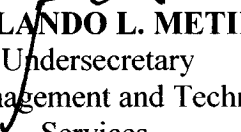
SUBJECT: AUTHORIZING SOME DENR PERSONNEL FROM THE RECORDS MANAGEMENT AND DOCUMENTATION DIVISION TO ATTEND THE 10TH NATIONAL CONFERENCE

In the interest of the service and in order to enhance the skills and knowledge of our Records Officers, the following are hereby authorized to attend the above-mentioned activity at the Manila Pavilion Hotel on July 12-14, 2004:

1. Jocelyn B. de Layola
2. Ligaya B. Dionisio

The above-named personnel shall attend the said conference on official time. Their registration fee in the amount of Three Thousand Nine Hundred (P3,900.00) Pesos each shall be charged against the Records Management and Documentation Division, subject to the usual accounting and auditing rules and regulations. They are required to submit a report to the Human Resource Development Service (HRDS) within fifteen (15) days after the activity.

This Order takes effect on the dates and place specified herein.


ROLANDO L. METIN
Undersecretary
Management and Technical
Services