



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
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929-66-20 • 929-66-33 to 35
929-70-41 to 43

SPECIAL ORDER

No. 2004- 686


SUBJECT: DESIGNATION OF FE MENDIZABAL AS PETTY CASH CUSTODIAN OF THE OFFICE OF THE DIRECTOR, FINANCIAL MANAGEMENT SERVICE, ACCOUNTING AND AUDITING DIVISION.

In the interest of the service, Ms. Fe A. Mendizabal is hereby designated Petty Cash Custodian and as such, she is authorized to hold petty cash in the amount of One Hundred Thousand Pesos (P100,000.00) broken down as follows:

Object of Expenses		Amount
200-07 (755)	P	50,000.00
200-29 (969)		50,000.00
Total	P	100,000.00

Said amount shall be used to defray miscellaneous expenses of the Office of the FMS Director, Accounting and Auditing Division and shall be replenished as the need arises, subject to availability of funds and the usual accounting and auditing rules and regulations.

This order shall take effect immediately.


ROLANDO L. METIN
Undersecretary for Management
And Technical Services