



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

NOV 08 2004

SPECIAL ORDER

NO. 783
Series of 2004


SUBJECT : **DESIGNATING MS. ROSARIO C. GULMATICO
AS SPECIAL DISBURSING OFFICER AT THE
OFFICE OF THE UNDERSECRETARY FOR
ENVIRONMENT AND FORESTRY (OUEnviFor)**

In the interest of the service and in order to ensure smooth operations at the Office of the USEC for Environment and Forestry (OUEnviFor) the designation of Ms. Rosario C. Gulmatico, Human Resource Management Officer IV as Special Disbursing Officer (SDO) is hereby authorized. As such, she is authorized to hold cash advance in the amount of **FIFTY THOUSAND PESOS** (PhP50,000.00) to defray Maintenance and Other Operating Expenses (MOOE) at the OUEnviFo, broken down as follows:

PhP 20,000.00	Supplies Expenses (07)
PhP 30,000.00	Other Expenses (029)
vvvvvvvvv	
PhP 50,000.00	Total Amount of Cash Advance

As Special Disbursing Officer, she shall be guided by existing government rules and regulations regarding the handling of government funds. The cash advance entrusted to her by virtue of this designation shall be immediately liquidated when no longer needed.

This Order revokes previous issuances inconsistent herewith and takes effect immediately.


MICHAEL T. DEFENSOR
Secretary