

Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City Tel Nos. (632)929-66-26 to 29 | (632)929-62-52 929-66-20 | 929-66-33 to 35 929-70-41 to 43

NOV 2 6 2004

SPECIAL ORDER No. 2004 - 815

SUBJECT: DESIGNATION OF MS. FE MENDIZABAL AS PETTY CASH

CUSTODIAN OF THE DIRECTOR, PROJECT MANAGEMENT AND

COORDINATION SERVICE, FASPO.

In the interest of the service, Ms. Fe A. Mendizabal is hereby designated as Petty Cash Custodian and as such, she is authorized to hold petty cash in the amount of FIFTY THOUSAND PESOS (P50,000.00) broken down as follows:

Object of Expenses		Amount
200-07 (755)	-	P30,000.00
200-29 (969)	-	_20,000.00
Total		P 50,000.00

Said amount shall be used to defray miscellaneous expenses of the Office of the PMCS Director and shall be replenished as the need arises, subject to availability of funds and the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.

ROLANDO L. METIN

Undersecretary for Management

and Technical Services