



**Republic of the Philippines**  
**Department of Environment and Natural Resources**

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MAR 16 2020

**SPECIAL ORDER**

No. 2020- 336

**SUBJECT : ASSIGNING EMPLOYEES TO SERVE AS SKELETAL  
WORKFORCE OF THE OFFICE OF THE SECRETARY**


In the interest of the service and to ensure uninterrupted delivery of critical/essential services in the DENR Central Office during the Enhanced Community Quarantine (ECQ) period, the following employees of the Office of the Secretary shall serve as skeletal workforce, whenever necessary, in their respective offices:

Jonathan T. Tadeo

Jose B. Vinoya

As such, they shall report for work following the approved schedule, or whenever deemed necessary by the Secretary, to deliver critical/essential services in the DENR Central Office. They shall be authorized to claim hazard pay, in accordance with DBM guidelines and subject to applicable accounting and auditing rules and regulations.

This Order takes effect immediately and shall remain in force for the duration of the Enhanced Community Quarantine.

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration, Finance,  
Human Resources and Information Systems



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