

## Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City

Tel Nos. •929.6626 •929.6628 •929.66.35 •929.4028 •929.4028 •929.3618 •426.0465 •426.0001 •426.0347 •426.0408

SEP 24 2020

**SPECIAL ORDER** No. 2020 - 340

SUBJECT:

REASSIGNMENT OF ADMINISTRATIVE AIDE IV LEAH M. PELAYO FROM DENR REGION IVA TO THE FOREST MANAGEMENT BUREAU (FMB)

In the interest of the service, Administrative Aide IV Leah M. Pelayo is hereby reassigned from DENR Region IVA to the Forest Management Bureau.

As such, Ms. Pelayo shall clear herself of all work, property and financial responsibilities from her present place of assignment before reporting to FMB. She shall inform the undersigned in writing of her compliance with this Order for record purposes.

This Order shall take effect immediately and shall be in force for one year effective from the date of assumption to duty.

ATTY. ERNESTO D. ADOBO, JR., *CESO I* 

Undersecretary

Legal, Administration, Human Resources and Legislative Affairs

