



Republic of the Philippines
Department of Environment and Natural Resources

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AUG 04 2020

SPECIAL ORDER
No. 2020- 391

**SUBJECT : ASSIGNING EMPLOYEES TO SERVE AS SKELETAL
WORKFORCE OF THE OFFICE OF THE SECRETARY**

In the interest of the service and to ensure uninterrupted delivery of critical/essential services in the DENR Central Office during the Modified Enhanced Community Quarantine (MECQ) period, the following employees of the Office of the Secretary shall serve as skeletal workforce, whenever necessary:

Danilo S. Alvarez
Florito T. De Leon

As such, they shall report for work following the approved schedule, or whenever deemed necessary by the Secretary, to deliver critical/essential services in the DENR Central Office. They shall be authorized to claim hazard pay, in accordance with DBM guidelines and subject to applicable accounting and auditing rules and regulations.

This Order takes effect immediately and shall remain in force for the duration of the Modified Enhanced Community Quarantine.

ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration, Finance,
Human Resources and Information Systems



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