



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
926-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> / E-mail: [web@denrgov.ph](mailto:web@denrgov.ph)

NOV 04 2020

**SPECIAL ORDER**  
No. 2020 - 415

**SUBJECT: AUTHORIZING THE ATTENDANCE OF ATTY. CLEO D. SABADO-ANDRADA, OIC ASSISTANT REGIONAL DIRECTOR, CORDILLERA ADMINISTRATIVE REGION (CAR) IN THE HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC., (HURIS) VIRTUAL LEARNING COURSES**

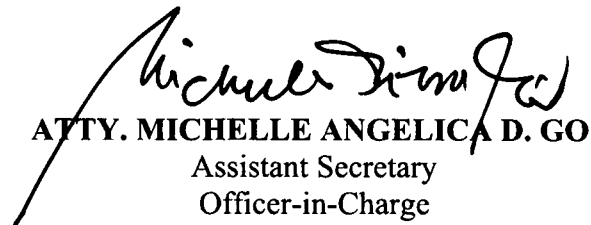
In the interest of the service and as part of the continuing capacity development of the DENR officials and personnel, Atty. Cleo D. Sabado-Andrada, OIC, Assistant Regional Director for Management Services, Cordillera Administrative Region (CAR), is hereby authorized to attend the Virtual Learning Courses offered by the Human Resource Innovations and Solutions, Inc. (HURIS) as scheduled:

Course	Date
Coaching: Raising Performance to the Next Level	December 1-4, 2020
Driving Execution	December 8-11, 2020

All expenses to be incurred in connection with her attendance in the virtual learning such as registration fee shall be charged against DENR-CAR funds, subject to the usual accounting and auditing rules and regulations.

OIC, ARD Andrada shall submit an Individual Learning Report to the Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs through the Training and Development Division, Human Resources Development Service, seven (7) days after the completion of each course.

This Order takes effect on the dates herein specified.

  
**ATTY. MICHELLE ANGELICA D. GO**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Legal,  
Administration, Human Resources  
and Legislative Affairs

