



Republic of the Philippines
Department of Environment and Natural Resources

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929-66-20 x. 929-66-33 to 35
929-70-41 to 43

NOV 05 2020

SPECIAL ORDER

NO. 2020- 464

SUBJECT: AUTHORITY TO RENDER OVERTIME SERVICES WITH PAY IN LIEU OF HONORARIA FOR ADMINISTRATIVE PERSONNEL SUPPORTING THE BIDS AND AWARDS COMMITTEE (BAC) FOR REGULAR OPERATION OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)

In the interest of the service and to facilitate planning, processing and monitoring of the Department's procurement related documents and to ensure compliance with the requirements and scheduled submission to the Government Procurement Policy Board (GPPB) and Department of Budget Management-Procurement Service (DBM-PS), the personnel from the Procurement Management Section-Property and Supply Management Division (PrMS-PSMD) who are supporting the Bids and Awards Committee for Regular Operations are hereby authorized to render overtime services with pay in accordance with the BC No. 2007-3 and BC No. 2004-5A.

The amount necessary for the payment of overtime pay shall be sourced from the following:

1. Collections from successfully completed procurement projects limited, however, to activities prior to awarding of contracts to winning bidders:
 - a) Proceeds from sale of bid documents;
 - b) Fees from contactor/supplier registry;
 - c) Fees charged for copies of minutes of bid opening, BAC resolutions and other BAC documents;
 - d) Protest fees; and
 - e) Proceeds from bid security forfeiture.
2. Savings realized from current year specific budget of the agency under the General Appropriations Act (GAA).

This Order shall take effect on October 1, 2020.

ATTY. ERNESTO D. ADOBO, JR., CESO I

Undersecretary

Legal, Administration, Human Resources and
Legislative Affairs



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF ENVIRONMENT
AND NATURAL RESOURCES



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