



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

SPECIAL ORDER
No. 2020 - 469

NOV 26 2020

SUBJECT: RECONSTITUTING THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) FOR FIRST AND SECOND LEVEL POSITIONS IN THE DENR CENTRAL OFFICE

In the interest of the service and pursuant to the 2017 Omnibus Rules on Appointments and Other Human Resource Actions, the DENR Central Office Human Resource Merit Promotion and Selection Board (HRMPSB) for the First and Second Level positions is hereby reconstituted, as follows:

Chairperson : OIC Asec Ruth M. Tawantawan, *CESO II*
Administration and Human Resources

Vice-Chairperson : Dir. Ric G. Enriquez, *Ph.D., CESO III*
Human Resource Development Service

Members:

Mr. Alvin D. Gatbonton	- 2 nd Level Representative, DENREU
Mr. Antonio S. Bautista, Jr.	- 2 nd Level Alternate, DENREU
Mr. Dexter C. Villa	- 2 nd Level Alternate, DENREU
Ms. Marivic B. Hidalgo	- 2 nd Level Alternate, DENREU
Ms. Estela S. De Guzman	- 2 nd Level Alternate, DENREU
Ms. Marites A. Tamayo	- 1 st Level Representative, DENREU
Ms. Rowena J. Almazan	- 1 st Level Alternate, DENREU
Ms. Llarina S. Mojica	- GAD Focal Point System Representative
Ms. Diana P. Noble	- GAD Focal Point System Alternate
Mr. Conrado A. Bravante, Jr.	- GAD Focal Point System Alternate

End-user concerned, as provided under Section IV.D of the DENR MSPP

Secretariat : Personnel Division

The HRMPSB shall undertake the following functions and responsibilities:

- i. be primarily responsible for the judicious and objective selection of candidates for appointment in accordance with the DENR Merit Selection and Promotion Plan (MSPP);
- ii. conduct assessment of candidates for appointment in the agency;

- iii. undergo orientation and workshop on the agency selection/promotion process, CSC policies on appointments, and methods of assessment on selection and promotion;
- iv. conduct assessment, such as panel interview of qualified applicants for positions with Salary Grades 15-24, and
- v. submit to the appointing authority the list of names of screened applicants from which the selection for appointment may be made.

All expenses to be incurred in the conduct of HRMPSB activities shall be charged against DENR funds, subject to existing accounting and auditing rules and regulations.

This Order takes effect immediately and supersedes all other issuances inconsistent herewith.



ROY A. CIMATU
Secretary

