



Republic of the Philippines
Department of Environment and Natural Resources
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DEC 01 2020

SPECIAL ORDER
No. 2020- 490

SUBJECT: AUTHORIZING THE CONDUCT OF THE OFFICE OF THE ASSISTANT SECRETARY FOR CLIMATE CHANGE CY 2020 YEAR-END ASSESSMENT CUM PLANNING OF PRIORITY ACTIVITIES AND WORKPLAN FOR 2021 AND PROMOTING CLIMATE CHANGE ACTIONS TO CHALLENGES AND ISSUES THROUGH EFFECTIVE NETWORK BUILDING AND COMMUNICATION UNDER THE NEW NORMAL

In the interest of the service and to review, assess and strengthen the Office of the Assistant Secretary for Climate Change activities, and in order to enhance knowledge on communication to promote climate change actions in support to the Department's major programs and projects under the new normal working environment, the conduct of the abovementioned activity is hereby authorized on December 1-4, 2020. The activity shall be attended by the following personnel:

For. Manny Lie C. Racelis	-	Head Technical Staff
For. Jezreelyn L. Milar	-	Environmental Management Specialist
For. Maria Chelsea I. Bautista	-	Environmental Management Specialist
For. April Anne P. Casas	-	Environmental Management Specialist
Ms. Yolanda C. Himantog	-	Administrative Assistant V
Mr. Roniel C. Rentiquiano	-	Administrative Assistant

A professional trainer/resource person shall be hired/invited to facilitate the activity. All expenses to be incurred for the conduct of the activity i.e. honorarium of the resource person, food of the participants and other related expenses shall be charged against DENR OASCC funds subject to the usual accounting and auditing rules and regulations.

The Assistant Secretary for Climate Change is authorized to amend/reschedule the year-end assessment in case of conflict with other activities of the Department.

A report shall be submitted to the undersigned within fifteen (15) days after the activity.

This Order shall take effect on the dates specified herein.

ATTY. ERNESTO D. ADOBO, JR. CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs



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