



Republic of the Philippines  
Department of Environment and Natural Resources  
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DEC 07 2020

**SPECIAL ORDER**  
No. 2020 - 494

**SUBJECT: AUTHORIZING THE CONDUCT OF THE DIGITAL ORIENTATION FOR NEW ENTRANTS BATCH 2**

In the interest of the service and in order to equip the new permanent employees with basic knowledge on civil service existing rules and regulations, Department's mandates, plans, programs and priorities, the conduct of the Digital Orientation for New Entrants Batch 2 on 10-14 December 2020 is hereby authorized.

The following personnel are authorized to attend:


1. Alvin Josue L. Reyes	FASPS
2. Jake Lorenz C. Aldovino	IAS
3. Iris Nicole G. Lamboon	PPS
4. Jamima Abbilyn V. Sigue	PPS
5. Lariza S. Ramos	PPS
6. Lora Mc-Ren F. Abengoza	OUAA
7. Garry S. Sibal	PRCMO
8. Bryan August L. Mallillin	PRCMO
9. Merryfel B. Lobos	PRCMO
10. Maria Morena S. Oca	PRCMO
11. Anne Marie P. Nilles	PRCMO
12. Ma. Raisah Averiel P. Balmes	PRCMO
13. Erlynne Carla S. Lucero	PRCMO
14. Haidee O. Moreno	PRCMO
15. Ron Xavier DG. Matamis	PRCMO

All expenses to be incurred relative to the conduct of the orientation shall be charged against HRDS funds, subject to the usual accounting and auditing rules and regulations.

The Assistant Secretary for Administration and Human Resources is authorized to amend the date of the said activity in case of conflict with other activities of the Department or unavailability of the resource persons/subject matter experts.

A report shall be submitted to the undersigned within fifteen (15) days after the workshop.

This Order shall take effect on the dates specified herein.

  
ATTY. ERNESTO D. ADOBO, JR., *CESO I*  
Undersecretary for Legal, Administration  
Human Resources and Legislative Affairs

