



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

DEC 09 2020

SPECIAL ORDER

No. 2020- 503

SUBJECT: DESIGNATION OF ACCOUNTANT III AIRA L. TORREGOSA AS OFFICER-IN-CHARGE (OIC), FINANCE AND ADMINISTRATIVE DIVISION, MINES AND GEOSCIENCES BUREAU, REGION VII

In the interest of the service, Accountant III Aira L. Torregosa is hereby designated as OIC Finance and Administrative Division (FAD), MGB, Region VII.

She shall perform the duties and responsibilities pertinent to the designation, in accordance with existing laws, rules and regulations, and shall sign as follows:

AIRA L. TORREGOSA
Officer-In-Charge
Finance and Administrative Division MGB, Region VII.

She shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments on reimbursable basis, subject to existing accounting and auditing rules and regulations. She shall clear herself of all work, property and financial accountabilities in her present assignment before assumption to duty as OIC, FAD. She shall inform the undersigned, through channels, in writing of her compliance with this Order for record purposes.

This Order shall take effect immediately and supersedes all orders inconsistent herewith.


ROY A. CIMATU
Secretary

