



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel Nos. •929.6626 •929.6628 •929.66.35 •929.4028 •929.4028 •929.3618

DEC 17 2020

SPECIAL ORDER

No. 2020 - 544

SUBJECT: DESIGNATION OF KAYE K. GAANO AS OFFICER-IN-CHARGE, FINANCE AND ADMINISTRATIVE DIVISION, MINES AND GEOSCIENCES BUREAU CORDILLERA ADMINISTRATIVE REGION

In the interest of the service and in view of the transfer of Atty. Francisco M. Bilog, Accountant III Kaye K. Gaano, is hereby designated as Officer-In-Charge, Finance and Administrative Division, Mines and Geosciences Bureau Cordillera Administrative Region in concurrent capacity.

As such, she shall perform the duties and responsibilities appurtenant to her designation in accordance with existing rules and regulations, and shall sign as follows:

KAYE K. GAANO
Officer-In-Charge
Finance and Administrative Division

She shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments on reimbursable basis, to be charged to MGB CAR funds, subject to existing accounting and auditing rules and regulations.

This Order shall take effect immediately.


ROY A. CIMATU
Secretary

