



Republic of the Philippines
Department of Environment and Natural Resources
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DEC 21 2020

SPECIAL ORDER

No. 2020-555

SUBJECT: AUTHORIZING THE CONDUCT OF 2020 VIRTUAL YEAR- END ASSESSMENT AND STRATEGIC PLANNING OF THE OFFICE OF THE DIRECTOR FOR HUMAN RESOURCE DEVELOPMENT SERVICE (HRDS)

In the interest of the service and to evaluate the implementation of HRD activities for CY 2020, the conduct of the 2020 Virtual Year- End Assessment and Strategic Planning is hereby authorized to be held on December 21-23, 2020 thru teleconference via Zoom Application.

The following employees are authorized to attend:

A. Participants

All Office of the Director- HRDS Staff
All HRDS Assistant Division Chief
All HRDS Section Chiefs

B. Resource Persons

1. Ruth M. Tawantawan, *CESO II* - Assistant Secretary for Administration and Human Resources
2. Ric G. Enriquez, Ph.D., *CESO III* - Director, Human Resource Development Service
3. Miriam M. Marcelo - Chief, Personnel Division
4. For. Wilson E. Henson - Chief, Training and Development Division
5. Dexter M. Tindoc - Chief, Career Development Division

All expenses to be incurred relative to the conduct of the workshop shall be chargeable against HRD funds subject to the usual accounting and auditing rules and regulations.

A written report shall be submitted to the undersigned, fifteen (15) days after the activity.

The Director for Human Resource Development Service is authorized to amend and/or re-schedule the activity in case of conflict with other programs of the Department.

This Order takes effect immediately and shall supersede/ revoke all issuances inconsistent herewith.

ATTY. ERNESTO D. ADOBO, JR., *CESO I*
Undersecretary for Legal, Administration
Human Resources and Legislative Affairs

