



Republic of the Philippines  
Department of Environment and Natural Resources  
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DEC 10 2020

**SPECIAL ORDER**  
No. 2020- 557

**SUBJECT: AUTHORIZING THE CONDUCT OF DENR INTERNAL QUALITY AUDIT, SURVEILLANCE AUDIT AND MANAGEMENT REVIEW AT THE CENTRAL OFFICE, BUREAUS AND PILOT REGIONS, PENROs AND CENROs.**

In the interest of the service and in conformance with the requirements of ISO 9001:2015 and ISO 19011:2018 on the conduct of Audit of Management Systems, the Internal Quality Audit (IQA), Surveillance Audit and Management Review are hereby authorized to be conducted in the month of December 2020 and January 2021.

**Office**

DENR Central Office  
Region II

- Regional Office
- PENRO Isabela
- CENRO San Isidro

Region VII

- Regional Office
- PENRO Negros Oriental
- CENRO Ayungon

Region XI

- Regional Office
- PENRO Davao del Norte
- CENRO Panabo

Biodiversity Management Bureau  
Ecosystems Research and Development Bureau  
Forest Management Bureau  
Land Management Bureau

Management, core and support processes of the above offices and review of conformance of DENR QMS to the ISO 9001:2015 standard shall be included in the IQA. Internal Quality auditors assigned shall prepare their respective audit programs and plans to be submitted to the Overall QMR through the Secretariat on or before December 11, 2020.

The conduct of the Third Party Surveillance Audit is likewise authorized in accordance with the DENR's QMS Certification in January 2021 at the Central Office, Bureaus, DENR Region II, Region VII and Region XI Regional Offices and pilot PENROs and CENROs in accordance with the Surveillance Audit Program.


All Offices concerned shall conduct their respective management review to evaluate the QMS implementation and the result of the audit. A DENR management review of the QMS

shall be conducted to be participated by the Executive Committee and the respective office QMRs on a date and venue to be announced, provided that IATF guidelines shall be observed.

All expenses to be incurred in the conduct of the IQA, surveillance audit and management review shall be charged against the funds of DENR QMS. A sufficient amount to cover the expenses relative to the conduct of these activities including related meetings, workshops, supplies and materials, food and accommodation of the external auditors shall be downloaded to the respective regions, subject to the usual accounting and auditing procedures.

The IQA Team Leaders shall submit a consolidated report to the QMR, copy furnished the QMS Secretariat one week after the completion of the audit which will include summary of the actions taken and the corrective action, as the case may be. The QMRs of the Regions, Bureaus and Central Office shall submit their reports on internal audit and management review to the Overall QMR upon completion of these activities.

This order shall take effect immediately on the dates specified therein.

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration,  
Human Resources and Legislative Affairs

