



Republic of the Philippines
Department of Environment and Natural Resources
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DEC 16 2020

SPECIAL ORDER
No. 2020- 564

SUBJECT: AUTHORIZING THE CONDUCT OF 2020 VIRTUAL YEAR-END ASSESSMENT AND STRATEGIC PLANNING OF THE OFFICE OF THE ASSISTANT SECRETARY FOR FIELD OPERATIONS-MINDANAO AND LEGISLATIVE AFFAIRS

In the interest of the service and to assist the performance of the Department as of December 2020 in the implementation of the Secretary's Ten Priority Programs and other key programs, the conduct of the Virtual Year-End Assessment and Strategic Planning of the Office of the Assistant Secretary for Field Operations-Mindanao and Legislative Affairs (OASFOMLA) is hereby authorized to be held on 16-18 December 2020 through a combination of virtual meeting via Google Meet/Zoom Application and In-Person hybrid meeting.

The following official and employees are authorized to attend:

Name	Designation/Position
1. Joan A. Lagunda	Assistant Secretary for Field Operations-Mindanao and Legislative Affairs
2. Joe Amil Salino	Chief of Staff
3. Vermon Timbas	Executive Assistant III
4. Analyn Padernal	Administrative Assistant V
5. Angelica Tugade	Administrative Assistant V
6. Michelle B. Fontanilla	Project Management Specialist
7. Jake S. Odvina	Driver/Messenger
8. Eugene D. Boco	Intelligence Officer

Name	Designation/Position
1. Catherine C. Pagkatipunan	Executive Assistant III
2. Ma. Victoria Somera	Development Management Officer II
3. Everly J. Guerrero	Project Evaluation Officer I
4. Homer F. Bartolo	Cartographer
5. Sylvia T. Villalobos	Technical Assistant
6. Jean U. Ocampo	Technical Assistant
7. Krizzia Anne Agramon	Legal Researcher

NAME	DESIGNATION/POSITION
1. Anne Marie Nilles	Chief EMS
2. Garry S. Sibal	PDO V
3. Bryan August Mallillin	PDO IV
4. Raisah Averiel Balmes	Engineer IV
5. Erlynne Carla Lucero	Senior EMS
6. Merryfel Lobos	Senior EMS
7. Haidee Moreno	EMS II
8. Maria Morena Oca	EMS I
9. Ron Xavier Matamis	EMS I

Said activity primarily intends to review and assess the physical accomplishments of our major progress vis-à-vis the budget utilization rates as the year ends. It also aims to identify the challenges and opportunities in the year 2020 that will serve as inputs in the formulation of strategy, policies and plans for improved programs/projects implementation in the coming year.

All expenses relative to the conduct of the workshop shall be chargeable against OASFOMLA funds subject to the usual accounting and auditing rules and regulations. The Assistant Secretary for Field Operations-Mindanao and Legislative Affairs is authorized to issue advisory memorandum of change in the date and venue of the seminar should there be conflict with other activities of the DENR.

A written report shall be submitted to the undersigned, fifteen (15) days after the activity.

This order shall take effect on the date specified herein.

ATTY. ERNESTO D. ADOBO, JR., CESO I
 Undersecretary for Legal, Administration,
 Human Resources and Legislative Affairs

