



Republic of the Philippines  
Department of Environment and Natural Resources

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**SPECIAL ORDER**

No. 2020 - 575

DEC 16 2020

**SUBJECT: ADDENDUM TO SPECIAL ORDER NO. 2020-428 DATED 01 OCTOBER 2020 AUTHORIZING THE ACCOUNTING AND BUDGET DIVISION TO RENDER OVERTIME SERVICES FOR THE PERIOD COVERING OCTOBER 1 TO DECEMBER 31, 2020**

In the interest of the service and in order to ensure the timely submission of Budget and Financial Accountability Reports (BFARs) and Quarterly Financial Reports required by the Commission on Audit, Department of Budget and Management and other oversight agencies, Special Order No. 2020-428 dated 01 October 2020 is hereby amended to include the following newly hired regular employees effective December 16, 2020:

Name of Employee	Position/Designation	Overtime Schedule
Elise Roxanne O. Brozas	Accountant II	Weekdays/Saturday/Sundays/Holidays
Vivialyn S. Alivio	Accountant I	Weekdays/Saturday/Sundays/Holidays
Ellaine Richelle F. Chavez	Accountant I	Weekdays/Saturday/Sundays/Holidays
Carl Louie C. Quiohilag	Accountant I	Weekdays/Saturday/Sundays/Holidays
Jan Aldin S. Besa	Administrative Assistant II	Weekdays/Saturday/Sundays/Holidays
Shaira R. Dionela	Administrative Assistant II	Weekdays/Saturday/Sundays/Holidays
Kristine Joyce P. Manzano	Administrative Assistant II	Weekdays/Saturday/Sundays/Holidays
Emelyn Kristine V. Pomar	Administrative Assistant II	Weekdays/Saturday/Sundays/Holidays
Rose Anne B. Ramos	Administrative Assistant II	Weekdays/Saturday/Sundays/Holidays
Anne Rhea B. Villarama	Administrative Assistant II	Weekdays/Saturday/Sundays/Holidays

All other provisions in the abovementioned Special Order shall remain the same.

This order shall take effect immediately.

**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration,  
Human Resources and Legislative Affairs



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF ENVIRONMENT  
AND NATURAL RESOURCES



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