



Republic of the Philippines
Department of Environment and Natural Resources
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SPECIAL ORDER
No. 2021- 266

MAY 21 2021

SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME ADMINISTRATIVE SERVICE PERSONNEL TO THE ONLINE TRAINING ON THE USE OF PHILGEPS OFFERED BY E-BLACKBOARDS LEARNING AND SOLUTIONS, INC.

In the interest of the service and as part of the continuing capacity development of DENR officials and personnel, the following Administrative Service personnel are hereby authorized to attend the Online Training on the use of PhilGEPS on 24-25 May 2021:

Ms. Digna S. Cases Administrative Officer IV
Mr. Joseph D. Pamoceno Administrative Aide VI

All expenses to be incurred in connection with their attendance to the training such as registration fee shall be charged against Administrative Service's funds, subject to the existing accounting and auditing rules and regulations.

The Director of Human Resource Development Service is authorized to amend this Special Order in case the organizer reschedules the said training.

The abovementioned personnel shall submit an individual learning report, using the approved format, to the undersigned, through the Training and Development Division, Human Resource Development Service (HRDS), within seven (7) days after the completion of the event.

This Order takes effect on the dates herein specified unless the training is rescheduled.

ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

