



Republic of the Philippines
Department of Environment and Natural Resources
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MAY 21 2021

SPECIAL ORDER
No. 2021-267

**SUBJECT: AUTHORIZING THE CONDUCT OF LEARNING EVENT
ON BIODIVERSITY WEEK 2021: TAPPING ON NEWFOUND
VIGILANCE TO USHER RECOVERY THROUGH THE LENS
OF BIODIVERSITY CONSERVATION**

In the interest of the service and pursuant to the Department's mandate on the protection and conservation of the environment, the conduct of the Learning Event on Biodiversity Week 2021: Tapping on Newfound Vigilance to Usher Recovery Through the Lens of Biodiversity Conservation for Batch 1 (Morning session) and Batch 2 (Afternoon session) is hereby authorized to be held on May 28, 2021 via the Zoom video conferencing application.

The learning event shall make DENR employees aware that the conservation of our biological diversity is as essential as taking care of the environment for one's self and in preventing the spread of pathogens which could also be attained through the pursuit of a healthier and greener surroundings.

The following personnel are authorized to attend:

Participants for the AM Session

NAME	OFFICE/DIVISION
Marilyn F. Llamas	Accounting Division
Emilyn N. Castillo	Budget Division
Mary June D. Aliwalas	Budget Division
Angielita L. Gaerlan	Budget Division
Evelyn G. Nillosan	Financial and Management Service
Marilyn F. Llamas	Accounting Division
Evageline L. Docor	LMB
Estella S. Aguiles	LMB
Lorelie n. Andres	LMB
Emil Xavier S. Cruz	EMB
Julito G. Tangalin	EMB
Bernadita A. Bondoc	EMB
Marilyn E. Apacionado	LLDA
Bileynnie P. Encarcion	LLDA
Diosdado C. Albino	LLDA
Belma T. Alcantara	LLDA
Zenaida A. Leano	NAMRIA
Jonathan S. Ballesteros	NAMRIA

Dorothy C. Salvador	NAMRIA
Ernesto A. Galima	NAMRIA
Janelli E. Cabrillas	DENR NCR
Marilyn C. Palmero	DENR NCR
Rolando T. Acosta	DENR NCR
Freddie P. Agaceta	DENR NCR
Andresito DS. Cabalar	EMB R-3
Vicente E. Dela Cruz	EMB R-3
Reynaldo E. Garcia	EMB R-3
Virgilio Edralin L. Licuan	EMB R-3
Edita R. Manasan	MGB R-3
Melchor M. Limpin	MGB R-3
Reynaldo C. Cruz	MGB R-3
Edna Balena Locsin	DENR R-6
Dorotea Villacastin Carmen	DENR R-6
Representative/s	National Commission on Senior Citizens

Participants for the PM Session

NAME	OFFICE/DIVISION
Mabel F. Coloma	Internal Audit Service
Cristina S. Rosario	Internal Audit Service
Alma Segui	FASPS
Mary Ann Tena	FASPS
NAME	OFFICE/DIVISION
Alberto Q. Arbo	LMB
Alejandro A. Castor Jr.	LMB
Bienvenido F. Cruz	LMB
Belly C. Cabeso	EMB C.O
Elizabeth L. Carino	EMB C.O
Roberto L. Co	EMB C.O
Nida DR. Amistoso	LLDA
Engelina F. Baldesoto	LLDA
Ireneo G. Bongco	LLDA
Carina A. Santos	NAMRIA
Emilie A. Manalad	NAMRIA
Marita R. Sarmiento	NAMRIA
Rey Mauricio T. Aguinaldo	DENR-NCR
Ludivina L. Aromin	DENR-NCR
Juanita L. Baldovino	DENR-NCR

Corazon C. Corpuz	DENR R-2 Office of the Regional Executive Director
OIC Asst. Regional Director Lilia DL. Abel	DENR R-2 Office of the Assistant Regional Director Management (SC)
Corazon Bansig	DENR R-2 Office of the Assistant Regional Director Management (SC)
Shirley V. Ramos	EMB R-3
Dorren G. Torres	EMB R-3
Maria B. Cruz	EMB R-3
Elenita V. Cruz	MGB-R3
Wilson M. Sibal	MGB-R3
.Lyn C. Sibug	MGB-R3
Lea Causing Catalan	DENR R-6
Anneelie Dela Cruz Lorilla	DENR R-6
Emma Panaguiton Delima	DENR R-6
Nannette Brillantes Alonzo	DENR R-6
Ruby Ganancial Cablas	DENR R-6
Dorothy Castro Alcon	DENR R-6

Further, to provide guidance and direction to the organization and implementation of the learning event, the following officials and personnel are hereby assigned as follows:

I. **Learning Event Administrator - *Benny D. Antiporda***

Undersecretary for Solid Waste Management, Local Government Units Concerns, and Supervising Undersecretary for Strategic Communication and Initiatives Service and Task Force *Tayo ang Kalikasan*

- Oversees the preparatory activities and ensures the smooth and efficient implementation of the event.

II. **Learning Event Managers - *Ric G. Enriquez***

Director, Human Resource Development Service (HRDS)

Hiro V. Masuda

Director, Strategic Communication and Initiatives Service (SCIS)

Maria Matilda A. Gaddi

Executive Director, Task Force *Tayo ang Kalikasan*

Wilson E. Henson

Division Chief, Training and Development
Division
(TDD-HRDS)

Julie Gorospe-Ibuan

Division Chief, Stakeholders Management and
Conflict Resolution Division

- Monitor the overall conduct of the learning event in such a way that its objectives are met;
- Delegate tasks and ensure that the same are being done well on time and within the budget; and
- Provide recommendation for improvement and report to Learning Event Administrator for approval.

III. **Head Coordinator** - ***Engr. Ernestina F. Jose***
DMO-IV, Section Chief
SMCRD-SCIS

Assistant Coordinator - ***Franelie T. Dela Cruz***
DMO-II

- Communicates with resource persons, concerned offices and participants about learning event schedules, budget and other related information and requirements, as approved by the Learning Event Management; and
- Collaborates with other team members for the effective and efficient implementation of the event.

IV. **Zoom Technical** - ***Harvy Daniel Ramirez***
Project Support Officer

Louise Andrea Gonzales
Administrative Aide VI

One (1) HRDS representative

- Act as Zoom technical host/administrator and co-host responsible in managing the video teleconferencing application during the conduct of the learning event;
- Ensure that online activity works smoothly for the participants and resource persons; and
- Secure fast and reliable internet accessibility.

V. **Moderators** - ***Atty. Manuel A. Rodriguez***
Attorney III

Dexter C. Villa
DMO-II

One (1) HRDS representative

- Ensures seamless transition of activities and/or discussions and monitors the schedule as assigned; and
- Support the resource persons in facilitating learning event activities.

VI. **Technical Secretariat – *Maria Chelsea Bautista***
April Anne Casas
Queenielyn Rodaje
Liberty Clamosa

- Co-Facilitate break-out group discussion and/ or activity;
- Document the discussions per session and submit end-learning event report to the Learning Event Administrator through Event Managers.


All expenses to be incurred in the conduct of the activity, such as supplies (internet appropriations), resource persons fees and other allowable incidental costs, shall be charged against DENR Strategic Communication and Initiatives Service (SCIS) funds, subject to the usual accounting and auditing rules and regulations.

The learning event shall have four (4) training hours, and only permanent employees who will complete the required total number of training hours shall receive the Certificate of Completion.

A report shall be submitted to the undersigned within (15) days after the completion of the learning event.

The SCIS Director in coordination with the HRDS Director is authorized to amend or reschedule each of the activities in case of conflict with other activities of the Department or unavailability of resource persons.

This Order takes effect on the dates specified herein, unless set to another date.


ATTY. ERNESTO D. ADOBO, JR. *CESO I*
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

