



MAY 21 2021

**SPECIAL ORDER**  
No. 2021 - 269

**SUBJECT: ADDENDUM TO SPECIAL ORDER NO. 2021-252 DATED MAY 11, 2021 AUTHORIZING THE CONDUCT OF WEBINAR ON CRUISING CHALLENGES, NAVIGATING WORK STRATEGIES THROUGH MINDFULNESS AND SELF CARE**

In the interest of service and in line with the celebration of the 2021 Month of the Ocean, the following provision shall form part of Special Order No. 2021-252 dated May 11, 2021:

Further, to provide guidance and direction to the organization and implementation of the learning event, the following officials and personnel are hereby assigned as follows:

- I. Learning Event Administrators - USEC Benny D. Antiporda**  
Undersecretary for Solid Waste Management,  
Local Government Units Concerns, and  
Supervising Undersecretary for Strategic  
Communication and Initiatives Service and Task  
Force Tayo ang Kalikasan
- Dir. Hiro V. Masuda**  
Director, Strategic Communication and  
Initiatives Service (SCIS)
- Exec. Dir. Maria Matilda A. Gaddi**  
Executive Director, Tayo ang Kalikasan and  
concurrent Assistant Director of SCIS
- Oversees the preparatory activities and ensures the smooth and efficient implementation of the event.
- II. Learning Event Managers - Joseph M. Villaflor**  
DENR National Youth Desk Officer
- Ma. Vannesa L. Bal**  
DENR National Youth Desk Officer
- Monitor the overall conduct of the learning event in such a way that its objectives are met;
  - Delegate tasks and ensure that the same are being done well on time and within the budget;

- Provide recommendation for improvement and report to Learning Event Administrator for approval;
- Ensures seamless transition of activities and/or discussions and monitors the schedule as assigned; and
- Support the resource persons in facilitating learning event activities.

**III. Regional Co-Event Managers - Arizol John C. Abad**  
Principal Regional Youth Desk Officer  
DENR NCR

**Joshua Rei N. Ubaldo**  
Principal Regional Youth Desk Officer,  
DENR Region III

**Martha Bernadette B. Gaelon – Abdul**  
Principal Regional Youth Desk Officer,  
DENR Region IV-A

- Communicates with resource persons, concerned offices and participants about learning event schedules, budget and other related information and requirements, as approved by the Learning Event Management; and
- Collaborates with other team members for the effective and efficient implementation of the event.

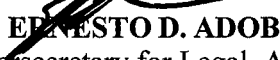
**IV. Technical Secretariat and Zoom Technical - Chelsea Bautista**  
Technical Assistant, SCIS-OD

**April Anne Casas**  
Technical Assistant, SCIS-OD

- Act as zoom technical host/administrator and co-host responsible in managing the video teleconferencing application during the conduct of the learning event;
- Ensure that online activity works smoothly for the participants and resource persons;
- Secure fast and reliable internet accessibility;
- Co-Facilitate break-out group discussion and/ or activity; and
- Document the discussions per session and submit end-learning event report to the Learning Event Administrator through Event Managers.

All other provisions stipulated in Special Order No. 2021-252 dated May 11 shall remain in force.

This Order shall take effect immediately.

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration,  
Human Resources and Legislative Affairs

