



Republic of the Philippines  
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**SPECIAL ORDER**  
No. 2021 - 325

JUN 16 2021

**SUBJECT: CREATION OF THE DENR's COMMITTEE ON ANTI-RED TAPE  
(CART)**

In the interest of the service, and pursuant to Republic Act (RA) 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, Joint Memorandum Circular (JMC) No. 2019-001 or the Implementing Rules and Regulations (IRR) of RA 11032, and Anti-Red Tape Authority (ARTA) MC No. 2020-07<sup>1</sup>, the DENR's Committee on Anti-Red Tape (CART) is hereby created to be composed of the following:

**I. DENR's Committee on Anti-Red Tape (CART)**

	<b>Name</b>	<b>Designation/Office</b>
<b>Chairperson</b>	Atty. Ernesto D. Adobo, Jr.	Undersecretary for Legal, Administration, Human Resources and Legislative Affairs
<b>Co-Chair</b>	Atty. Juan Miguel T. Cuna	Undersecretary for Field Operations and Environment
<b>Vice-Chair</b>	Marcial C. Amaro, Jr.	Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects
<b>Members</b>	Atty. Daniel Darius M. Nicer	Assistant Secretary for Enforcement
	Ruth M. Tawantawan	Assistant Secretary for Administration and Human Resources
	Nonita S. Caguioa	Assistant Secretary for Finance, Information Systems and Mining Concerns
	Gilbert C. Gonzales	Assistant Secretary for Field Operations-Luzon
	Joselin Marcus E. Fragada	Assistant Secretary for Field Operations-Visayas
	Joan A. Lagunda	Assistant Secretary for Field Operations-Mindanao and Legislative Affairs

The DENR's CART shall perform the tasks provided under Item 6.2 of ARTA MC No. 2020-07. To address the numerous topics or concerns under RA 11032 and its IRR, as

<sup>1</sup> Guidelines on the Designation of a Committee on Anti-Red Tape (CART) in the Agencies concerned in compliance with Republic Act No. 11032

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well as ensure the performance of its functions, duties and responsibilities, a Sub-Committee on Anti-Red Tape (Sub-CART) shall be created.

## II. Regional, Bureau, and Attached Agencies CART

In order to strengthen the coordination with the DENR's CART on the implementation of RA 11032 and its IRR as well as ARTA MC 2020-07, all Regional Offices, Bureaus, and Attached Agencies shall create their respective CART to be composed of at least (5) five members, including the Chair and Vice Chair.

On the part of the Regional Offices, the "preferred" members are representatives from the Planning, Administrative, Finance, and Land Patents and Deeds Divisions. They shall also designate their principal and alternate Focal Persons for Regional CART to ensure the monitoring and implementation of regional activities on 1) Citizen's Charter, 2) Streamlining and Process Improvement for Critical Services (SPICS), and 3) Client Satisfaction Survey (CSS).

All Regional Offices, Bureaus, and Attached Agencies shall submit to this Office, through the Chairperson of DENR's CART the composition of their CART, as well as names of the principal and alternate Focal Persons for the Regional CART within fifteen (15) days from issuance of this Special Order (SO).

## III. Secretariat

The Management Division of the DENR Central Office shall serve as the Secretariat of the DENR's CART and Sub-CART. They shall perform the following tasks:

1. Provide overall logistical and administrative support and ensure management of personnel;
2. Prepare minutes of meetings and proceedings on consultations;
3. Monitor compliance of all offices concerned for updating and timely reporting; and
4. Take custody of records and other relevant documents.

Expenses to be incurred by the DENR's CART shall be charged against the DENR Central Office funds. Likewise, expenses to be incurred by the Regional, Bureau, and Attached Agencies CARTs, as well as principal and alternate Focal Persons for the Regional CART shall be charged against their respective Offices, subject to the usual accounting and auditing rules and regulations.

All previous issuances inconsistent with this Order, such as SO Nos. 2019-419<sup>2</sup> and 2020-09<sup>3</sup> are hereby repealed accordingly.

This Order shall take effect immediately.

  
ROY A. CIMATU  
Secretary



<sup>2</sup> Reconstitution of the DENR's Citizen's Charter Team

<sup>3</sup> Addendum to Special Order 2019-419 on the Reconstitution of the DENR's Citizen's Charter Team