



Republic of the Philippines
Department of Environment and Natural Resources

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SPECIAL ORDER
No. 2021- 336

JUN 23 2021

SUBJECT: DESIGNATION OF MS. OLIVA BERSALONA AS SPECIAL DISBURSING OFFICER FOR THE GENDER AND DEVELOPMENT ACTIVITY: MGA KWENTONG KLIMA-LIKASAN TUNGO SA KATATAGAN: A CLIMATE AND DISASTER RESILIENCE RECOGNITION AWARDS

In the interest of the service, Ms. Oliva Bersalona of the Cashier Unit, General Services Division, is hereby designated as Special Disbursing Officer (SDO) for the Gender and Development Activity: Mga Kwentong KLIMA-Likasan Tungo sa Katatagan: A Climate and Disaster Resilience Recognition Awards.

As such, Ms. Bersalona is authorized to hold cash advance in the amount of Four Hundred Thousand Pesos (Php 400,000.00) only to defray expenses for the above-mentioned Climate and Disaster Resilience Recognition Awards- related activities as spearheaded by the Gender and Development Office and Climate Change Service. The said cash advance shall solely be disbursed for the stated purpose and shall be liquidated after use.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 dated 18 May 2009 and 28 November 2012, respectively.

This Order shall take effect immediately and shall automatically be revoked upon completion of the activity.

ATTY. ERNESTO B. ADOBO, JR., CESO I
Undersecretary
Legal, Administration, Human Resources and
Legislative Affairs

