



Republic of the Philippines
Department of Environment and Natural Resources
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SPECIAL ORDER
No. 2021 - 339

JUN 23 2021

SUBJECT: CREATION OF AN AD HOC TECHNICAL WORKING GROUP (TWG) FOR THE MAJOR REPAIR AND REHABILITATION WORKS OF OLD SECAL BUILDING

In the interest of the service and in order to facilitate the execution of the project major repair and rehabilitation of old SECAL building, an Ad Hoc Technical Working Group ((TWG) is hereby created to be composed of the following personnel:

Chairperson - Engr. Felix L. Lechoncito, Engineer III-FMB

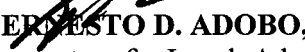
Members - Engr. Rodolfo Lipaopao, Engineer II-FMB
Irwin Jacob Serrano, Project Development Officer- FMB
Ar. Katrina Carla Catapang, Administrative Officer IV-DENR
Engr. Randy Tiin, Engineer II-DENR
Engr. Paul Anthony Billones, Engineer II-DENR
Engr. Jeffrey Bancifra, Engineer II-DENR

The following are the responsibilities of the Ad Hoc TWG:

1. Review the existing project proposal and preliminary architectural design/plan;
2. Review existing plans including cost estimates and scope of work and make revision if any;
3. Prepare draft Memorandum of Agreement (MOA) and Terms of Reference (TOR);
4. Coordinate with the Department of Public Work and Highways (DPWH);
5. Prepare report/presentation to the Assistant Secretary for Administration and Human Resources;
6. Perform other related activities as may be necessary to achieve the objectives of the project.

The funds needed for the purpose shall be charged against their respective office subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

