



Republic of the Philippines
Department of Environment and Natural Resources
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SPECIAL ORDER
No. 2021- 370

JUL 13 2021


SUBJECT : DESIGNATION OF MR. JONATHAN SANTIAGO AS SPECIAL DISBURSING OFFICER FOR THE PRE-STATE OF THE NATION FORUM

In the interest of the service, Mr. Jonathan Santiago of the Cashier Unit, General Services Division, is hereby designated as Special Disbursing Officer (SDO) for the conduct of the Pre-State of the Nation Address (Pre-SONA) Forum of the Cabinet Cluster on Climate Change Adaptation, Mitigation and Disaster Risk Reduction to be held on July 22, 2021.

As such, Mr. Santiago is authorized to hold cash advance in the amount of **Three Hundred and Fifty Thousand Pesos only (Php350,000.00)** to defray expenses for the conduct of the Pre-SONA Forum to be spearheaded by the Climate Change Service. The said cash advance shall solely be disbursed for the stated purpose and shall be liquidated after use.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 dated 18 May 2009 and 28 November 2012.

This Order shall take effect immediately and shall automatically be revoked upon completion of the activity.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary
Legal, Administration, Human Resources and
Legislative Affairs

