



Republic of the Philippines
Department of Environment and Natural Resources
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SEP 09 2021


SPECIAL ORDER
No. 2021 - 496

SUBJECT: DESIGNATING MS. CAROLINA A. LOPEZ AS SPECIAL DISBURSING OFFICER (SDO) IN RELATION TO FY 2022 BUDGET HEARING

In the interest of the service, Ms. Carolina A. Lopez, Chief, Cashier Unit of General Services Division (GSD) is hereby designated as Special Disbursing Officer in relation to the Budget Hearing for the DENR FY 2022 Budget. As such, she is authorized to hold cash advance amounting to THREE HUNDRED FIFTY THOUSAND PESOS ONLY (P350,000.00). The said cash advance shall be used solely for stated purpose and shall be liquidated when no longer needed.

A report of disbursement shall be immediately submitted to Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This Order shall take effect immediately and shall automatically be revoked upon the completion of the activity.


ATTY. ERNESTO D. ADOBO JR. CESO I
Undersecretary
Legal, Administration, Human Resources and
Legislative Affairs

