



Republic of the Philippines
Department of Environment and Natural Resources
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SEP 28 2021

SPECIAL ORDER
No. 2021- 510

SUBJECT: AUTHORIZING THE CONDUCT OF A WEBINAR SERIES FOR THE WORLD ENVIRONMENTAL HEALTH DAY (WEHD) ON SEPTEMBER 28, OCTOBER 5, 6 AND 8, 2021 VIA ZOOM TELECONFERENCING APPLICATION

In the interest of the service and pursuant to Proclamation No. 595, declaring September 26, of every year as World Environmental Health Day (WEHD), a webinar series focusing on psychological resiliency amidst uncertainty is hereby authorized to be conducted via zoom teleconferencing application on September 28, October 5, 6 and 8, 2021.

These activities shall emphasize the importance of addressing environmental health issues and improving the resiliency within the Department. Likewise, the activity aims to provide relevant information on coping with the psychological impact of stressors and capacitate them to bounce back from adversity while performing their duties and responsibilities as public servants.

As such, the Strategic Communication and Initiatives Service (SCIS) in partnership with Human Resource Development Service shall take the lead in the preparation and implementation of the said activity and may coordinate with other offices to support the conduct of the program.

The following members of Contract Tracing Team (CTT) shall attend the webinar:

Dir. Norlito A. Eneran	Director, Legal Affairs Service
For. Wilson Henson	Chief, Training and Development Division
Ms. Miriam M. Marcelo	Chief, Personnel Division
Engr. Guillermo V. Estipona, Jr.	Chief, General Service Division
Ms. Jesah Lou Cabañero, RN	Human Resource Development Service
Ms. Revihilda Cendaña	Human Resource Development Service
Ms. Angelica Martinez, RN	Human Resource Development Service
Ms. Estela De Guzman	Office of Assistant Secretary for Field Operations - Visayas
Mr. Norman Puchero	Financial Management Service
Ms. Edna Asuncion, RN	Administrative Service
Ms. Rowena Almazan, RN	Administrative Service
For. Mark Yngente	Legal Affairs Service
Mr. Aaron Atienza	Legal Affairs Service
Mr. Arnel Gonzales	Legal Affairs Service
Dr. Palma Gundran	DENR Health and Wellness
Dr. Dean Zenarosa	DENR Health and Wellness
Ms. Shermaine Joyce Miña, RN	DENR Health and Wellness
Ms. Melinda Jarabe, DMD	DENR Health and Wellness

To provide guidance and direction in the implementation of the activity, the following officials and personnel are hereby assigned as follows:

- I. Learning Event Administrator - Benny D. Antiporda**
Undersecretary for Solid Waste Management, Local Government Units Concerns, and Supervising Undersecretary for Strategic Communication and Initiatives Service and Task Force Tayo ang Kalikasan
- Oversees the preparatory activities and ensures the smooth and efficient implementation of the event; and
 - Provides guidance and direction during the process of the activity.
- II. Learning Event Managers - Ric G. Enriquez**
Director, Human Resource Development Service (HRDS)
- Hiro V. Masuda**
Director, Strategic Communication and Initiatives Service (SCIS)
- Maria Matilda A. Gaddi**
Executive Director, Task Force Tayo ang Kalikasan (TF-TaK)
- Wilson E. Henson**
Division Chief, Training and Development Division (TDD-HRDS)
- Monitors the overall conduct of the learning event in such a way that its objectives are met;
 - Delegates tasks and ensure that the same are being done well on time and within the budget; and
 - Provides recommendation for improvement and report to Learning Event Administrator for approval.
- III. Coordinator - Ken Harold D. Delos Santos**
DMO I, SAEPD-SCIS
- Communicates with resource persons, concerned offices and participants about learning event schedules, budget, and other related information and requirements, as approved by the Learning Event Managers; and
 - Collaborates with other team members for the effective and efficient implementation of the event.
- IV. Zoom Technical Team - Ma. Leonelyn Karol V. Tabares**
DMO I, SAEPD-SCIS
- Roniel C. Rentiquiano**
Administrative Assistant, OD-SCIS
- One (1) HRDS representative**

- Acts as zoom technical host/administrator and co-host responsible in managing the video teleconferencing application during the conduct of the learning event;
- Ensures that online activity works smoothly for the participants and resource persons; and
- Secures fast and reliable internet accessibility.

V. **Moderators** - **Juan Miguel S. Villanueva**
Administrative Aide IV, SAEPD-SCIS

April Anne Casas
Technical Assistant, OD-SCIS

One (1) HRDS representative

- Ensures seamless transition of activities and/or discussions and monitors the schedule as assigned; and
- Supports the resource persons in facilitating learning event activities.

VI. **Technical Secretariat** - **Chelsea Bautista**
Marco Polo Demo
April Anne Casas, Head Technical Secretariat

- Documents the discussions per session and submit end-learning event report to the Learning Event Administrator through Event Managers; and
- Provides other administrative support during the duration of the learning event

Moreover, the CTT shall be enjoined to re-echo the resilience skills module to all rank and file employees of the DENR as part of the social support and resiliency program of the Department during the pandemic.

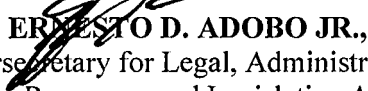
Concerned officials and personnel who are directly involved in the webinar are requested to be present during the webinar, observing the minimum public health standards set by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases, such as physical distancing, wearing of masks and face shield.

All expenses to be incurred in the aforesaid activity shall be charged against SCIS funds, subject to the usual accounting rules and regulations.

The Undersecretary for Solid Waste Management and Local Government Units Concerns is authorized to reschedule the activity in case of conflict with other activities of the Department.

A report shall be submitted to the Undersigned within fifteen (15) days after the activity.

This Order takes effect on the date specified herein, unless rescheduling to another date.


ATTY. ERNESTO D. ADOBO JR., CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

