



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel. Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
Website: <http://www.denr.gov.ph> / E-mail: web@denrgov.ph

OCT 19 2021

SPECIAL ORDER

No. 2021 - 551

SUBJECT : CREATION OF THE DENR CENTRAL OFFICE'S SUB-COMMITTEES ON ANTI-RED TAPE (SUB-CARTs)

In the interest of the service, and pursuant to Republic Act (RA) No. 11032, otherwise known as the "*Ease of Doing Business and Efficient Delivery of Government Service Act of 2018*", Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07¹, and DENR Special Order (SO) No. 2021-325, the DENR Central Office's Sub-Committees on Anti-Red Tape (Sub-CARTs) are hereby created and shall be composed of the following:

I. Policy and Regulation- Regulatory Impact Assessment (RIA)

	Name	Office
Head	The Director	Policy and Planning Service (PPS)
Assistant Head	The Chief	Policy Studies Division - PPS
	Representative	Program Monitoring and Evaluation Division - PPS
		Planning and Programming Division - PPS
		Management Division - FMS
		Records Management Division - AS

II. Citizen's Charter (CC) Compliance and Monitoring

	Name	Office
Head	The Director	Legal Affairs Service (LAS)
Assistant Head	The Chief	Internal Affairs Division - LAS
Members	The Chief	Management Audit Division - IAS
		Management Division -FMS
	Representative	Internal Affairs Division - LAS - Quality Management System

¹ Guidelines on the Designation of a Committee on Anti-Red Tape (CART) in the Agencies concerned in compliance with Republic Act No. 11032

III. Streamlining and Process Improvement of Critical Services (SPICS) in the DENR

	Name	Office
Head	The Director	Internal Audit Service (IAS)
Co-Head	The Director	Financial and Management Service (FMS)
Assistant Head	The Chief	Management Audit Division - IAS
Co-Assistant Head	The Chief	Management Division -FMS
Members	The Chief	Program Monitoring and Evaluation Division - PPS
		Statistics and Data Resource Management Division - KISS
		Information Systems Division - KISS
		Internal Affairs Division - LAS
		Accounting Division - FMS
		Budget Division - FMS
		Public Information Division - SCIS
		Project Monitoring and Evaluation Division - FASPS
		Records Management Division -AS
	Procurement Section-PSMD-AS and Head of BAC Secretariat	
	Representative	Office of the Undersecretary for Field Operations and Environment
		Land Management Bureau
Forest Management Bureau		

IV. Customer Feedback Mechanism and Measurement and Public Assistance

	Name	Office
Head	The Director	Strategic Communication and Initiatives Service (SCIS)
Assistant Head	The Chief	Statistics and Data Resource Management Division - KISS
Members	The Head	DENR Action Center/Hotline
	The Chief	Stakeholders Management and Conflict Resolution Division - SCIS
		Public Information Division - SCIS
		Program Monitoring and Evaluation Division - PPS
		Internal Affairs Division - LAS

V. Information Systems Integration- Philippine Business Regulations Information System (PBRIS), and Anti-Red Tape Electronic Management Information System (ARTEMIS)

	Name	Office
Head	The Director	Knowledge and Information Systems Service (KISS)
Assistant Head	The Chief	Information Systems Division - KISS
Members	The Chief	Network Infrastructure Management Division - KISS
		Statistics and Data Resource Management Division - KISS
		Management Division - FMS
	Representative	Policy Studies Division - PPS

VI. Project National Effort for the Harmonization of Efficient Measures of Interrelated Agencies (NEHEMIA), Energy Virtual One Shared System (EVOSS), and TradeNet Online Platform (TradeNet)

	Name	Office
Head	Director and Chief of Staff	Office of the USEC for Field Operations and Environment
Assistant Head	The Director	Office of the ASEC for Field Operations - Mindanao and Legislative Affairs
Members	Representative	- Office of the Asec for Field Operations for Luzon - Office of the Asec for Field Operations for Visayas - Office of the Asec for Field Operations for Mindanao - Policy Studies Division - PPS

On the mandatory TradeNet Online Platform (TradeNet) Onboarding for the Trade Regulatory Government Agencies (TRGAs) pursuant to ARTA MC 2021-01, the Office of the Undersecretary for Field Operations and Environment shall immediately refer to the Regional CART and/or Bureau CART concerned any issue or concern on TradeNet pursuant to the Memorandum dated 31 May 2021 of the Undersecretary for Field Operations and Environment to all Regional Executive Directors.

The Sub-CART concerned shall tap the services of any personnel in the Bureau/Bureau CART, Regional Office/Regional Office CART, and Attached Agency/Attached Agency CART concerned, as the case may be, and the latter, in assisting the former, shall sit as representatives to any of the above Sub-CART in line with Item II of SO No. 2021-325 on the creation of the DENR's Committee on Anti-Red Tape (CART) and strengthening of coordination between such CART and the Bureau, Regional, and Attached Agency CART. It shall also conduct trainings to capacitate all


offices and personnel concerned in coordination with the Training and Development Division (TDD), Human Resource Development Service (HRDS).

Any document that will be submitted by the Sub-CART concerned to the DENR's CART for the signature of the Chair, or in his absence, the Co-Chair or Vice-Chair, shall be coursed through the Management Division which will serve as the CART Secretariat and official repository of all documents, records, and communications relative to the implementation of RA 11032 and issuances of the ARTA. By reason of urgency and expediency, the Sub-CART concerned shall furnish the CART Secretariat a copy of the document submitted or that may be submitted to the appropriate office or government agency, such as but not limited to the ARTA, and Inter Agency Task Force (IATF) under Administrative Order (AO) No. 25 on matters relevant to the implementation of RA 11032.

Expenses to be incurred by the DENR Central Office's Sub-CARTs shall be charged against the DENR Central Office funds, subject to the usual accounting and auditing rules and regulations.

All previous issuances inconsistent with this Order are hereby repealed accordingly.

This Order shall take effect immediately.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary
Legal, Administration,
Human Resources, and Legislative Affairs

