



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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**SPECIAL ORDER**  
No. 2021- 57

**SUBJECT: CREATION OF THE PROJECT STEERING COMMITTEE AND TECHNICAL WORKING GROUP FOR THE PROJECT ENTITLED “GLOBAL PARTNERSHIP FOR IMPROVING THE FOOD COLD CHAIN IN THE PHILIPPINES”**

In the interest of the service and in order to ensure the proper implementation of the Global Environment Facility/United Nations Industrial Development Organization/Department of Environment and Natural Resources (GEF/UNIDO/DENR) Project No. 9921 entitled “Global Partnership for Improving the Food Cold Chain in the Philippines,” the Project Steering Committee (PSC) and Technical Working Group (TWG) are hereby created.

**A. Project Steering Committee (PSC)**

The PSC shall be composed of the following:

***Chairperson:***

Undersecretary for Policy, Planning and International Affairs, DENR

***Members:***

Director, Environmental Management Bureau

Representative, Technical Education and Skills Development Authority/CCI Hub

Representative, shecco Japan

Representative, Private Financing Advisory Network (PFAN)

Representative, United Nations Industrial Development Organization (UNIDO)

The PSC shall be the main strategic and decision-making body that will provide overall direction, guidance and oversight for the effective and efficient implementation of the project. Specifically, it shall perform the following roles and responsibilities:

1. Provide strategic direction and guidance for the implementation of the project towards the achievement of project outputs and outcomes;
2. Approve the Project Operations Plan (POP), annual work plans and budget, and as needed, any essential deviations from the original plans and budgets for subsequent endorsement to funding institution;
3. Oversee and support the commitment for funding and other support for the project;
4. Oversee prudent and efficient use of project budgets and other resources;

5. Provide guidance and support for the resolution of project-related issues and concerns; and
6. Provide guidance on post-project sustainability and mainstreaming of project interventions.
7. To meet at least once a year or as necessary.

Representatives from other relevant agencies and technical experts may be invited to the PSC meetings to provide specific information or opinion on matters for discussion.

**B. Technical Working Group (TWG)**

Each executing agency with its project partners may create a Technical Working Group (TWG) for their respective project components, to wit:

- Component 1: Policy and Regulations Assessment (DENR-EMB)
- Component 2: Awareness and Capacity Building (shecco and TESDA-CCI Hub)
- Component 3: Technology Transfer (shecco, TESDA-CCI Hub and PFAN)
- Component 4: Monitoring and Evaluation (UNIDO).

The TWG shall serve as the coordinating and supporting body that will provide technical guidance, and review of the component's deliverables. Specifically, it shall perform the following roles and responsibilities:

1. Assist the PSC in fulfilling its oversight responsibilities on specific technical matters;
2. Provide valuable inputs and technical assistance in areas of strategic importance to the project;
3. Review the Project Operations Plan (POP), annual work plans and budgets, and project reports for endorsement to the PSC and the Project Management Unit;
4. Review and endorse the deliverables/outputs of the consultants for payment; and
5. Undertake other relevant tasks as assigned by the PSC.

**C. Project Management Unit (PMU)**

UNIDO as the implementing agency shall serve as the Project Management Unit (PMU) and shall be responsible for Component 4 (Monitoring and Evaluation) as identified in the project document. The EMB shall provide the office space for the project staff.

Expenses shall be chargeable to project funds in accordance with the approved work plans of the respective project components.

This Order takes effect immediately and shall remain enforced until the completion of the Project.



**ROY A. CIMATU**  
Secretary

