

**Republic of the Philippines**  
Department of Environment and Natural Resources  
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NOV 10 2021

**SPECIAL ORDER**  
No. 2021 - 620

**SUBJECT: AUTHORIZING THE CONDUCT OF HEALTH AND WELLNESS ACTIVITIES FOR CONTRACT OF SERVICE (COS) AND JOB ORDER (JO) PERSONNEL FOR THE DURATION OF THE STATE OF CALAMITY AND COMMUNITY QUARANTINE**

In the interest of the service and in response of the DENR against COVID-19, the Human Resource Development Service is hereby authorized to conduct the following health interventions for the Contract of Service (COS) and Job Order (JO) personnel of the DENR Central Office for the duration of the State of Calamity and Community Quarantine:

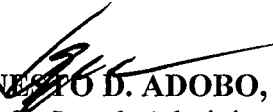
ACTIVITIES	DATE	VENUE
Quadrivalent Flu Vaccination	November 25-26, 2021	Public Assistant Unit (Protocol)
Annual Physical Examination	December 1-3, 2021	DENR Social Hall

All expenses to be incurred shall be chargeable against DENR Funds, subject to the usual accounting and auditing rules and regulations.

A report containing the highlights and recommendations shall be submitted to the undersigned fifteen (15) days after the completion of the activity.

The Assistant Secretary for Administration and Human Resources is authorized to issue advisory memorandum in case of change in schedules due to unavailability of health service provider or conflict with other activities of the Department.

This Order takes effect on the dates herein specified unless otherwise reset to another date.

  
**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary for Legal, Administration, Human Resources and Information Systems

