



Republic of the Philippines
Department of Environment and Natural Resources
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NOV 08 2021

SPECIAL ORDER
No. 2021 - 634


SUBJECT: DESIGNATING MS. ALICIA N. CENAR AS SPECIAL DISBURSING OFFICER FOR THE ACTIVITY ENTITLED KABATAAN PAK! KABATAAN PARA SA KALIKASAN: A MONTH-LONG CELEBRATION IN SUPPORT OF THE NATIONAL DAY FOR YOUTH IN CLIMATE ACTION 2021 AND NATIONAL CLIMATE CHANGE CONSCIOUSNESS WEEK 2021

In the interest of the service, Ms. Alicia N. Cenar of the Cashier Unit, General Services Division is hereby designated as Special Disbursing Officer (SDO) for the activity entitled "Kabataan PaK! Kabataan Para sa Kalikasan: a month-long celebration in support of the National Day for Youth in Climate Action 2021 and National Climate Change Consciousness Week 2021."

As such, she is authorized to hold cash advance in the amount of One Hundred Fifty-Three Thousand Seven Hundred Eighty-Four pesos (Php 153,784.00) chargeable against the funds of Stakeholders Management and Conflict Resolution Division and Youth Desk to defray expenses relative to the organized activities of the event. The said cash advance shall be used solely for the stated purpose and shall be liquidated when no longer needed.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 dated 18 May 2009 and 28 November 2012.

This order shall take effect immediately and shall automatically be revoked upon completion.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration,
Human Resources and Legislative Affairs

