



Republic of the Philippines
Department of Environment and Natural Resources
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FEB 18 2021

SPECIAL ORDER
No. 2021 - 64

SUBJECT: AUTHORIZING THE CONDUCT OF WORKSHOP ON REVISITING L&D POLICIES AND PROCEDURES

In the interest of the service and in order to review and update existing HR policies and procedures to be attuned to the "New Normal", the Workshop on Revisiting Learning and Development (L&D) Policies and Procedures is authorized to be conducted on February 18-19, 2021 at the Molave Function Room, 3rd Floor, DENR Main Building.

The following are authorized to participate in the workshop:

A. Office of the HRDS Director

1. Inghrid Busa

B. Training and Development Division (TDD)

1. Gregorio Alexius Caayao
2. Bernardita Tubang
3. Marilou Mendoza
4. Angelita Tolentino
5. Carlos Bartolata, Jr.
6. Kristiansen Ortanez
7. Jennibelle Santos
8. Castor Cabrera
9. Audrey Rosete

C. Resource Persons

1. Dir. Ric G. Enriquez, HRDS
2. For. Wilson E. Henson, TDD

D. Workshop Staff

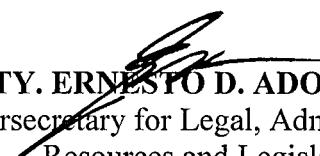
1. Randy Nunez - Facilitator/Documenter
2. Jenifer Santelices - Administrative Staff

All expenses to be incurred, such as food, materials/supplies and other allowable incidental expenses shall be charged against the funds of TDD-HRDS, subject to the existing accounting and auditing rules and regulations.

The TDD shall submit an activity report to the Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs, within fifteen (15) days after the completion of the workshop.

The Assistant Secretary for Administration and Human Resources is authorized to amend and/or reschedule the activity in case of conflict with other programs of the Department or unavailability of resource persons.

This Order takes effect on the date herein specified, unless rescheduled.


ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration, Human
Resources and Legislative Affairs

