



Republic of the Philippines
Department of Environment and Natural Resources
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FEB 18 2021

SPECIAL ORDER
No. 2021 - 65

SUBJECT : AUTHORIZING THE CONDUCT OF A WRITESHOP TO DEVELOP COMPETENCY PROFILES OF POSITIONS UNDER THE OFFICES OF UNDERSECRETARIES, ASSISTANT SECRETARIES AND DIRECTORS AND POSITIONS UNDER THE PASIG RIVER COORDINATING AND MANAGEMENT OFFICE (PRCMO)

In the interest of the service and as part of the Department's continuous effort to ensure the development of its human resources and foster performance-driven culture by providing behaviorally-anchored standards, a writeshop to develop the functional competencies of positions under the executive offices in the DENR Central Office, and those under the PRCMO, to be held on 18 February 2021 from 9:00 AM onwards via Zoom is hereby authorized.

The following DENR officials and employees shall be participating in the activity:

A. Participants

Name	Position/Office
Chito B. Reyes	Executive Assistant (EA) IV, Office of the Secretary
Office of the Undersecretaries	
Carina L. Labastilla	EA V, Office of the Undersecretary for Policy, Planning and International Affairs (OUPPIA)
Loreta Z. Basilio	EA IV, OUPPIA
Maria Magnolia Q. Danganan	EA III, OUPPIA
Luigi Antonio B. Tungpalan	EA IV, Office of the Undersecretary for Legal, Administration, Human Resources and Legislative Affairs (OULAHRLA)
Yggdrasil Ana J. Ballesteros	EA III, OULAHRLA
Bernadette M. Felix	EA IV, Office of the Undersecretary for Attached Agencies (OUAA)
Melvin E. Seron	EA IV, OUAA
Analyn O. Domingo	EA III, OUAA
Office of the Assistant Secretaries	
Michelle D. Gumangan	EA III, Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects

Name	Position/Office
Diana P. Noble	Senior Administrative Assistant (Sr. ADAS) III, Office of the Assistant Secretary for Administration and Human Resources
Ma. Laila A. Taoingan	EA III, Office of the Assistant Secretary for Legal
Vermon D. Timbas	EA III, Office of the Assistant Secretary for Field Operations-Mindanao and Legislative Affairs
Office of the Director	
Ma. Vanessa L. Bal	Administrative Assistant (ADAS) III, Office of the Director, SCIS
Rene Anthony D. Ayson	ADAS III, Office of the Director, Human Resource Development Service
Jannah Marielle C. Liwag	ADAS III, Office of the Director, Internal Audit Service
Evangeline D. Pilac	ADAS III, Office of the Director, Policy and Planning Service
Hayde J. Lato	ADAS III, Office of the Director, Foreign-Assisted and Special Projects Service
Marilyn L. Rebadomia	ADAS III, Office of the Director, Financial and Management Service
PRCMO	
Anne Marie P. Nilles	Chief Environment Management Specialist, PRCMO
Ma. Raisah Averiel P. Balmes	Engineer IV, PRCMO
Gary S. Sibal	Project Development Officer (PDO) V, PRCMO
Bryan August L. Mallillin	PDO IV, PRCMO
Erlyne Carla S. Lucero	Senior Environmental Management Specialist (Sr. EMS), PRCMO
Merryfel B. Lobos	Sr. EMS, PRCMO

B. Resource Persons

Ruth M. Tawantawan, <i>CESO II</i>	Assistant Secretary for Administration and Human Resources
Ric G. Enriquez, <i>Ph.D, CESO III</i>	Director, Human Resource Development Service
Dexter M. Tindoc	Chief, Career Development Division

C. Learning Event Team


Maria Cristinellie C. Garcia	Career Development Division
Anna Rica P. Abayon	
Liren C. De Guzman	
Carlo Alfonso A. Sarte	

The attendance of the above officials and employees shall be on official time.

The concerned staff from the Career Development Division shall facilitate and provide technical assistance for the duration of the writeshop. The Assistant Secretary for Administration and Human Resources is authorized to amend and/or re-schedule the activity in case of unavailability of resource persons, or conflict with other programs of the Department. A report shall be submitted to the undersigned within fifteen (15) days upon completion of the activity.

All expenses to be incurred in the conduct of the abovementioned activity and other allowable incidental expenses shall be charged against HRDS funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates herein specified.


ATTY. ERNESTO D. ADOBO, JR., *CESO I*
Undersecretary for Legal, Administration, Human
Resources and Legislative Affairs

