



Republic of the Philippines
Department of Environment and Natural Resources
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SPECIAL ORDER

No. 2021 - 665

SUBJECT: CREATION OF THE PROJECT STEERING COMMITTEE (PSC), TECHNICAL WORKING GROUP (TWG) AND PROJECT COORDINATING UNIT (PCU) FOR THE PROJECT, "PARIS AGREEMENT IN ACTION: UPSCALING FOREST AND LANDSCAPE RESTORATION TO ACHIEVE NATIONALLY DETERMINED CONTRIBUTIONS"

In the interest of the service and to ensure the efficient and effective implementation of the FAO-funded project entitled, "Paris Agreement in Action: Upscaling Forest and Landscape Restoration to Achieve Nationally Determined Contributions", a Project Steering Committee, Technical Working Group, and Project Coordinating Unit are hereby created with members and functions, as follows:

I. Project Steering Committee (PSC)

A. Composition

Chairperson : Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects

Vice Chairperson : Director, Foreign-Assisted and Special Projects Service

Members:

1. Regional Executive Director, Region VII
2. Regional Executive Director, Region III
3. Director, Policy and Planning Service
4. Country Representative, Food and Agriculture Organization

B. Functions of the PSC

The PSC shall be the decision-making body that will provide direction, guidance and oversight for the effective implementation of the project. Specifically, the PSC shall perform the following functions:

1. Provide strategic directions and guidance in project implementation towards the achievement of its outputs and outcomes;
2. Provide guidance and support for the resolution of project-related issues and concerns;
3. Approve annual work plan;
4. Provide guidance on post-project sustainability and mainstreaming of project interventions; and

5. Promote synergy with other country initiatives to maximize benefits, reduce cost, and avoid redundancy.

The PSC can meet at least once every semester or as the need arises.

II. Technical Working Group (TWG)

A. Composition

Chairperson : Assistant Director, Forest Management Bureau

Vice Chairperson : Chief, Forest Resources Conservation Division

Members:

1. Focal Person, Foreign Assisted and Special Projects
Forest Management Bureau
2. Chief, Project Management Division
Foreign Assisted and Special Projects Service
3. DENR Provincial Environment and Natural Resources Officer (PENRO),
Bataan
4. DENR Provincial Environment and Natural Resources Officer (PENRO), Bohol

B. Functions of the TWG

The TWG shall perform the following roles:

1. Assist the PSC in fulfilling its oversight responsibilities on specific technical matters;
2. Provide valuable inputs and technical assistance in areas of strategic importance to the project;
3. Review the work plans for endorsement to the PSC;
4. Review the outputs of Service Providers prior to endorsement to FAO for payment; and
5. Review project reports.

III. Project Coordinating Unit (PCU)

A Project Coordinating Unit (PCU) shall be led by the Forest Management Bureau – Forest Resources Conservation Division. It shall be in charge of the day-to-day operations of the project and shall efficiently implement the project from its inception to its conclusion. Specifically, the PMU shall perform the following roles and responsibilities:

1. Coordinate activities with relevant offices in support of the project;
2. Submit reportorial requirements to concerned oversight offices/agencies;
3. Provide guidance and assistance in organizing activities, workshops and training courses of the Project;
4. Make available all information and documents necessary for the accomplishment of the objectives of the Project; and
5. Act as secretariat to the PSC and TWG.

The PSC and TWG may call on other DENR personnel, offices and Service Providers with critical roles for specific activities in the performance of their tasks.

All related expenses to be incurred in the implementation of this Order shall be charged against the FAO Project funds subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force for the duration of the Project or until revoked in writing.



ROY A. CIMATU

Secretary

